

113.3 Administrative Fees Policy

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- II Driveway and Field Road Permit Applications
- III Rezone Requests
- IV Liquor Licenses
- V Dog Licenses
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SECTION I – SPECIAL MEETING OF THE TOWN BOARD

The Town may engage the services of an engineer, attorney, planner or other expert to advise the Town on the merits of a petition or request, and the petitioner shall reimburse the Town for all such expenses incurred. If a special meeting of the Town Board is requested by a petitioner to meet a deadline, the petitioner shall pay \$250

SECTION II – DRIVEWAY AND FIELD ROAD PERMIT APPLICATIONS

Payable prior to site review

- Driveway Permit \$300
- Field Road Access Permit \$25
- Trail Permit – When modifying right-of-way \$25
- Fee for each subsequent inspection for non-complying driveways when more than 3 inspections are required \$200

SECTION III – REZONE REQUESTS

Rezone: Payable prior to site review \$300

- w/variance No additional charge
- w/conditional use permit No additional charge
- reapply because of County requirements No additional charge

Variance only

- Residential & non-farm (includes site review) \$100
- A1-Ex Active Farm**(may include site review) \$50

**Active farm for “agricultural use” as defined in Chapter 91.01(1) WI Stats. However, must comply with applicable Dane County Code of Ordinances on variances at a cost of \$200, Chapter 12.05 (4)

Conditional Use Permit Only

- Residential & non-farm (includes site review) \$100
- A1-Ex Active Farm*** (may include site review) \$50

***Must comply with applicable County Ordinances on conditional use permits, regular fee is \$250, Chapter 12.05(3)(2)

Notice of Restriction/Cancellation form \$30

SECTION IV – LIQUOR LICENSES

- Class B Retailer’s Fermented Malt Beverage (beer) \$100
- Class B Intoxicating Liquor \$200

Operator's License	\$5
Cigarette & Tobacco Products Retail License	\$5

SECTION V – DOG LICENSES

Payable yearly	
Kennel License	\$42
Neutered or Spayed	\$12.50
Not Neutered or Spayed	\$17.50
Delinquent Fee	\$5

SECTION VI – COPIES OF RECORDS

Amounts in excess of \$5 must be prepaid, all lesser fees are to be paid on delivery of copies to requester

Photo Copies 8 ½ x 11, 8 ½ x 14, or 11 x 17	\$.25 per sheet
Larger Sizes	Actual commercial cost
Cassette Tape	Actual copy cost plus new tape
Postage	Actual cost
Research Time	The 1 st \$50 is free, \$17 per hour thereafter
Computer Records	\$.25 per sheet

SECTION VII – TITLE SEARCHES

Title Searches	\$25 per parcel number per title search
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Dated this 21st day of April, 2014

Posted: April 29, 2014

Brenda Kahl, Clerk/Treasurer
 Don Witmer-Kean, Supervisor
 Joe Kruchten, Supervisor

Anthony Varda, Chair
 Jeff Davis, Supervisor
 Michael Statz, Supervisor