

**TOWN OF BERRY
RESOLUTION #2017-4**

TITLE: Relating to the Refund of Certain Overpayments to the Town

WHEREAS, in the process of collecting payments of property taxes, permit fees and other monies on behalf of the Town, the Clerk/Treasurer occasionally receives payment in excess of the amount owed to the Town through error, inadvertence or oversight; and

WHEREAS, the past policy of the Town has been to refund any such overpayment, regardless of amount, to the payer; and

WHEREAS, the Town Board recognizes that the cost to taxpayers to process such refunds often exceeds the amount of the refund; and

WHEREAS, the Town Board has determined that it is not cost effective to process refund of nominal overpayments in the absence of a demand for refund: and

WHEREAS, the Town Board has determined that it is in the interest of the Town to establish a policy to retain nominal overpayments absent demand by the payer for refund.

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Berry, Dane County, Wisconsin, does hereby ordain a "Nominal Overpayment" shall be the overpayment of any tax, fee or other obligation to the Town in an amount which does not exceed \$10, and as an administrative convenience the Town shall retain any nominal overpayment and shall not process a refund of the same unless such refund is specifically requested in writing, and the nominal overpayment retained by the Town shall be credited to the general fund.

This Resolution shall take effect and be enforced after its passage and posting.

Adopted this 23rd day of October, 2017

Attest: Brenda Kahl
Brenda Kahl, Clerk/Treasurer

Anthony Varda, Chair

Posted: October 25, 2017

Jeff Davis, Supervisor

Michael Statz, Supervisor

Joe Kruchten, Supervisor

Duane Haag, Supervisor