

## **500.1 Notice of Restriction & Notice of Cancellation Forms Policy**

- I Purpose
- II Guidelines

### **SECTION I – PURPOSE**

These two forms are to be used to record notice that all of the allowable residential building sites on a piece of property have been used; to record that no further land divisions exist for parcel/s listed; to note specific exclusions to the Dane County Zoning Code approved for the listed parcel/s of land; and the removal of the notice of restriction if conditions change for any reason.

### **SECTION II – GUIDELINES**

- A. Use detailed legal description.
- B. Use of parcel number is optional as they can be changed easily.
- A. This form is for the tracking use of the Town, therefore place the Town's address in the address block. A copy of the form should also be given to the property owner of record.
- B. Form is to be completed by the Town when necessary to keep track of residential building sites, land divisions and/or zoning classification exclusions.
- C. Form is to be used to confirm approved uses all A-2 and other category rezones.
- F. Zoning classification is to be included on the notice.
- G. Town is responsible for the filing of the form with the Dane County Register of Deeds.
- A. Filing fees will be collected from the property owner of record at the time of rezoning.
- B. The Town will file the form with the Register of Deeds within 72 hours of notification of approval of the rezone request by the Dane County Board.
- C. Form to be signed by the Town Chair after formal motion by the Town Board. Form will be notarized by the Town Clerk.
- D. Form will be filed with Town land division records.

Dated this 17<sup>th</sup> day of July, 2006

Posted: July 18, 2006

Brenda Kahl, Clerk/Treasurer  
Fran Tourdot, Supervisor  
Judy Laubmeier, Supervisor

Melvern L Bankes, Chair  
Mark Hellenbrand, Supervisor  
Susan Studz, Supervisor