

TITLE: Town of Berry Board Meeting Minutes

DATE: June 18, 2018

TIME: 7:00 – 8:16 p.m.

PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560

POSTINGS: Town Hall and Town of Berry website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 7:00 p.m. Board members present: Anthony Varda, Jeff Davis, Michael Statz, Joe Kruchten and Duane Haag. Also present Clerk, Brenda Kahl.

II. APPROVE MINUTES OF MAY 21, 2018

**Motion** Haag/Kruchten to approve the minutes of May 21, 2018.

**Motion** Varda/Haag to amend Item IV by changing the word “create” to “consider”. Motion carried. Vote 5-0.

**Motion** to approve the minutes as amended. Motion carried. Vote 5-0

III. PUBLIC COMMENTS: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed.

IV. PUBLIC HEARING ON RECODIFICATION OF THE TOWN’S ZONING ORDINANCE

The public hearing opened at 7:02 pm. No public comments.

**Motion** Varda/Kruchten to close the public hearing at 7:03 pm. Motion carried. Vote 5-0

V. DISCUSSION/ACTION RE: ADOPTION OF THE RECODIFICATION OF THE TOWN’S ZONING ORDINANCE, necessary for certification under the Wisconsin Farmland Preservation Program

**Motion** Kruchten/Varda to adopt the recodification of the Town’s Zoning Ordinance. Motion carried. Vote 5-0

VI. DISCUSSION/ACTION RE:

A. (R-2018-6) Leonard Ziegler Jr, 4996 County Road P, Section 35, zoning change of 8.32 acres from A-1Ex to AG, Agriculture

**Motion** Varda/Haag to approve Leonard Ziegler Jr’s zoning change of 8.32 acres from A-1Ex to AG. Motion carried. Vote 4-0. Davis recused himself

B. (CUP-2018-1) Leonard & Brenda Ziegler, 4996 County Road P, conditional use permit for seasonal storage of recreational equipment and motor vehicles

**Motion** Kruchten/Haag to approve Leonard Ziegler Jr’s conditional use permit for seasonal storage of recreational equipment and motor vehicles. Motion carried. Vote 4-0. Davis recused himself

C. (2015-2) Andrew Hager, 8677 Theis Road, driveway permit expiration extension

**Motion** Varda/Kruchten to extend Andrew Hager’s driveway permit for six months. Motion carried. Vote 5-0

VII. DISCUSSION/ACTION RE: VERIFICATION OF BUILDING SITE BETWEEN THEIS REV TRUST AND DUANE & JOYCE HAAG

**Motion** Davis/Kruchten to amend the record of land divisions to show four home sites allowed and four home sites remain for Theis Rev Trust pending review by the Plan Commission for the fifth site. Motion carried. Vote 4-0. Haag recused himself

VIII. DISCUSSION/ACTION RE: AWARDING WEBSITE REDESIGN AND MAINTENANCE PROPOSAL

**Motion** Varda/Kruchten to award G3 the contract to redesign and maintain the website. Motion carried. Vote 4-0. Haag recused himself

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IX. DISCUSSION/ACTION RE: PROPOSAL FOR SURFACING OVER VARIOUS INSTALLED CULVERTS

**Motion** Davis/Haag to bid the various pavement culvert patches. Motion carried. Vote 5-0

X. DISCUSSION/ACTION RE: CROSS PLAINS EMS BUILDING ADDITION

**Motion** Varda/Haag to invite them to be present at the next board meeting to answer questions about the EMS District, it's agreements, and it's proposals for construction and financing of equipment. Motion carried. Vote 5-0

XI. DISCUSSION/ACTION RE: APPROVING A CLASS B BEER AND LIQUOR LICENSE AND OPERATOR'S LICENSES FOR THE WHIPPOORWILL

**Motion** Davis/Kruchten to approve a Class B Beer and Liquor License for the Whippoorwill and operator's licenses for Cody Starczynski and Sherry Starczynski. Motion carried. Vote 5-0

XII. DISCUSSION/ACTION RE: CYCLE ROAD EVENT PERMIT FOR UW CARBONE CANCER CENTER ON AUGUST 12, 2018

**Motion** Davis/Kruchten to approve a Cycle Road Event Permit for UW Carbone Cancer Center. Motion carried. Vote 5-0

XIII. DISCUSSION/ACTION RE: AMENDING TIME SHEET/CLOCK POLICY 105.5

**Motion** Davis/Kruchten to amend the Time Sheet/Clock Policy 105.5. Motion carried. Vote 5-0

XIV. DISCUSSION/ACTION RE: AMENDING PATROLMAN SUPERVISION AND JOB DUTIES POLICY 105.6

**Motion** Haag/Kruchten to amend the Patrolman Supervision and Job Duties Policy 105.6. Motion carried. Vote 5-0

XV. DISCUSSION/ACTION RE: UPDATING THE DUTIES/CONTRACT FOR PART TIME HIGHWAY EMPLOYEES

**Motion** Varda/Davis to update the Duties/Contract for part time highway employees and amend Section II(A)(4) by changing "two inches" to "four inches". Motion carried. Vote 5-0

XVI. DISCUSSION/ACTION RE: AMENDING RELATING TO THE CONFIDENTIALITY OF INFORMATION ABOUT INCOME AND EXPENSE REQUESTED BY THE ASSESSOR IN PROPERTY ASSESSMENT MATTER ORDINANCE 106.1

**Motion** Davis/Kruchten to amend the Relating to the Confidentiality of Information about Income and Expense Requested by the Assessor in Property Assessment Matter Ordinance 106.1. Motion carried. Vote 5-0

XVII. DISCUSSION/ACTION RE: AMENDING POLICY OF THE TOWN OF BERRY REGARDING ASSESSMENTS AND REVALUATIONS 106.2

**Motion** Davis/Haag to amend the Policy of the Town of Berry Regarding Assessments and Revaluations 106.2. Motion carried. Vote 5-0

XVIII. DISCUSSION/ACTION RE: AMENDING NEWSLETTER, PERIODIC EMAIL UPDATES AND WEBSITE POLICY 107.3

**Motion** Davis/Kruchten to amend the Newsletter, Periodic Email Updates and Website Policy 107.3. Motion carried. Vote 5-0

XIX. DISCUSSION/ACTION RE: AMENDING CITATION ORDINANCE 108.1

**Motion** Davis/Varda to approve Citation Ordinance 108.1 and amend Section IV(D) by adding "or citation form". Motion carried. Vote 5-0

XX. BUDGETARY MATTERS

A. Payment of bills

**Motion** Kruchten/Varda to approve the payment of bills. Motion carried. Vote 5-0. Checks #16564 – 16593

B. Discussion/action re: Conversion from LP to Natural Gas

Discussion only. Receive estimates on conversion of furnaces and water heater

C. Discussion/action re: Updating QuickBooks Pro plus payroll subscription

**Motion** Varda/Kruchten to not update QuickBooks Pro. Motion carried. Vote 4-1. In favor: Haag, Statz, Varda and Kruchten Opposed: Davis

XXI. COMMITTEE REPORTS/CORRESPONDENCE/COMMUNICATIONS

\*Black Earth Fire District: Board members met individually with McGrath Group to receive their feedback on the consolidation of the two districts.

\*Highway Superintendent: Contacted the Wednesday night bicycle ride about getting a permit

XXII. DISCUSSION OF FUTURE AGENDA ITEMS

XXIII. ADJOURN

**Motion** Davis/Varda to adjourn until the next regular meeting or the call of the chair. Motion carried. Vote 5-0.

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Brenda Kahl, Clerk/Treasurer

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Anthony Varda, Chair