

TITLE: Town of Berry Board Meeting Minutes

DATE: May 21, 2018

TIME: 7:00 – 8:29 p.m.

PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560

POSTINGS: Town Hall and Town of Berry website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 7:00 p.m. Board members present: Anthony Varda, Michael Statz, Joe Kruchten and Duane Haag. Jeff Davis was excused. Also present Clerk, Brenda Kahl.

II. APPROVE MINUTES OF APRIL 16, 2018

Motion Kruchten/Haag to approve the minutes of April 16, 2018. Motion carried. Vote 4-0.

III. PUBLIC COMMENTS: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed.

IV. DISCUSSION/ACTION RE: CHRISTOPHER LONG, Presenting the Gateway to The Driftless regional project and requesting a letter of support

The organization's mission is to strengthen the local economy through the preservation and enhancement of our natural resources and quality of life.

Motion Varda/Kruchten to set over to the June meeting for all town board members to be present and consider a letter of support. Motion carried. Vote 4-0

V. DISCUSSION/ACTION RE:

A. (D-2015-5) Michael & Alison Howell, 5395 Otto Kerl Road, final driveway approval

Motion Kruchten/Haag to approve Michael & Alison Howell's final driveway. Motion carried. Vote 4-0

B. (D-2018-3) Leonard & Brenda Ziegler, Enchanted Valley Road, driveway permit application

Motion Kruchten/Haag to approve Leonard & Brenda Ziegler's driveway permit application. Motion carried. Vote 4-0

VI. DISCUSSION/ACTION RE: APPROVAL OF FINAL CERTIFIED SURVEY MAP FOR JOSE ROJO, SECTION 12

Motion Varda/Kruchten to approve the final certified survey map for Jose Rojo. Motion carried. Vote 4-0

VII. DISCUSSION/ACTION RE: AWARDING TOWN BUILDING INSPECTOR SERVICES PROPOSAL

Motion Varda/Haag to award General Engineering Company the Town Building Inspector services and provide SAFEbuilt with a sixty day notice of termination on June 1, 2018. Motion carried. Vote 4-0

VIII. DISCUSSION/ACTION RE: AWARDING WEBSITE REDESIGN AND MAINTENANCE PROPOSAL

Motion Varda/Kruchten to set over to the June meeting. Motion carried. Vote 4-0

IX. DISCUSSION/ACTION RE: TOWN COMMITTEES AND APPOINTMENTS

Motion Varda/Kruchten to approve the committee list and appointments less the Good Neighbor Committee be eliminated. Motion carried. Vote 4-0

X. DISCUSSION/ACTION RE: RECORD OF LAND DIVISION/SPLITS OFFICIAL DOCUMENT

Motion Varda/Haag to officially adopt the record of land divisions since 1981 as the official land division/split document to be used by the Town with the proviso if anybody disagrees with the document they may at their own expense hire a title company to do a density study to provide contradictory evidence and we will correct. Motion carried. Vote 4-0

XI. DISCUSSION/ACTION RE: AMENDING BUILDING & MECHANICAL CODE ORDINANCE 202.1

Motion Kruchten/Haag to amend Building & Mechanical Code Ordinance 202.1 as recommended. Motion carried. Vote

4-0

XII. DISCUSSION/ACTION RE: AMENDING TOWN PLAN COMMISSION ORDINANCE 103.2

Motion Kruchten/Varda to amend Town Plan Commission Ordinance 103.2 as recommended. Motion carried. Vote 4-0

XIII. DISCUSSION/ACTION RE: AMENDING TOWN PARK COMMITTEE POLICY 103.3

Motion Kruchten/Varda to amend Town Park Committee Policy 103.3 as recommended. Motion carried. Vote 4-0

XIV. DISCUSSION/ACTION RE: AMENDING CLERK/TREASURER JOB DUTIES POLICY 105.2

Motion Varda/Kruchten to amend Clerk/Treasurer Job Duties Policy 105.2 as recommended. Motion carried. Vote 4-0

XV. DISCUSSION/ACTION RE: AMENDING CLERK/TREASURER POSITION DESCRIPTION POLICY 105.1

Motion Varda/Kruchten to amend Clerk/Treasurer Position Description Policy 105.1 as recommended. Motion carried. Vote 4-0

XVI. DISCUSSION/ACTION RE: AMENDING ROAD PATROLMAN POLICY 105.3

Motion Varda/Kruchten to amend Road Patrolman Policy 105.3 as recommended. Motion carried. Vote 4-0

XVII. BUDGETARY MATTERS

A. Payment of bills

Motion Varda/Haag to approve the payment of bills. Motion carried. Vote 3-0. Statz recused himself. Checks #16518 – 16563

B. Discussion/action re: Purchasing front tires for the John Deere tractor

Motion Kruchten/Haag to approve purchasing front tires from McFarlanes for \$1,560. Motion carried. Vote 4-0

C. Discussion/action re: Updating QuickBooks Pro plus payroll subscription

Motion Varda/Haag to set over to the June meeting to investigate other options. Motion carried. Vote 4-0

XVIII. COMMITTEE REPORTS/CORRESPONDENCE/COMMUNICATIONS

*Black Earth Fire District: Joint meeting on May 24th with Village of Mazomanie fire district and the McGrath Group regarding the status of the consolidation of the two districts.

*Cross Plains Fire District: Presently trying to sell fire truck that was replaced for \$18,000; seeking legal opinion on contract with fire fighters association because they changed their name and bylaws; small discussion in regard to changing the fire board member composition

*District 1 EMS: Voted to defer purchasing a new ambulance until 2019

*Cross Plains EMS: Additional funds in the checking account due to a full-time employee changing to part-time; volunteer association is planning to fund building addition

*Highway Superintendent: Culvert replacement is in progress; Turkey Road project will be bided in October

XIX. DISCUSSION OF FUTURE AGENDA ITEMS

*Cross Plains EMS building addition

XX. ADJOURN

Motion Varda/Haag to adjourn until the next regular meeting or the call of the chair. Motion carried. Vote 4-0.

Brenda Kahl, Clerk/Treasurer

Anthony Varda, Chair