

Town of Berry Board Meeting  
February 20, 2023, 7:00 p.m., at the Town Hall, 9046 State Road 19, Mazomanie, WI 53560  
Agenda

1. Call to order
2. Approve minutes of January 17, 2023
3. Public Comments: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed. Comments are generally limited to three minutes.
4. Patrolman Report
5. Discussion/action re: Wingra Stone Company materials quote
6. Discussion/action re: Confirming Open Book and Board of Review Dates
7. Discussion/action re: Adding Martin Luther King Jr Day as an employee holiday, revise Policies 105.1 and 105.3
8. Discussion/action re: 2022 Highway budget surpluses
9. Discussion/action re: Town participation in TDS internet upgrade grant application
10. Budgetary Matters
  - A. Discussion/action re: Payment of bills
11. Committee reports/Correspondence/Communications
  - A. Fire Districts
  - B. EMS Districts
  - C. Other
12. Discussion of future agenda items
13. Adjourn

Persons requiring additional services to participate in a public meeting should contact the Town Clerk at the Town Hall, 9046 Hwy 19, Mazomanie, WI 53560. 767-4152 [twnberry@chorus.net](mailto:twnberry@chorus.net)

Posted: 2/13/23

Brenda Kahl, Clerk/Treasurer

TITLE: Town of Berry Board Meeting Minutes  
DATE: January 17, 2023  
TIME: 7:00 – 7:55 p.m.  
PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560  
POSTINGS: Town Hall and Town of Berry website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 7:00 p.m. Board members present: Anthony Varda, David Evert, Christine Molling and Travis Austin. Michael Statz was excused. Also present Clerk, Brenda Kahl.

II. APPROVE MINUTES OF DECEMBER 19, 2022

**Motion** Evert/Austin to approve the minutes of December 19, 2022. Motion carried. Vote 4-0

III. PUBLIC COMMENTS: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed.

IV. PATROLMAN REPORT

Have been plowing and cutting trees; upgraded to LED lights on the trucks for better visibility; met patrolmen from adjacent towns

V. DISCUSSION/ACTION RE:

A. (D-2020-6) Nick & Katie Bybee, 4968 Scherbel Road, final driveway approval

**Motion** Varda/Molling to approve Nick & Katie Bybee's final driveway and extend the permit expiration date to February 1, 2023. Motion carried. Vote 4-0

VI. DISCUSSION/ACTION RE: REVISE LAND DIVISION DOCUMENT TO ADD A HOME SITE TO CARL & DONNA KETELBOETER'S PROPERTY

**Motion** Varda/Austin to amend the Record of Land Divisions document to include the additional development right on Carl and Donna Ketelboeter's property. Motion carried. Vote 4-0

VII. DISCUSSION/ACTION RE: BROADBAND GRANT

Charter/Spectrum is not interested in applying for a grant this round, but will revisit in next couple months for the next round. TDS plans to file for areas without broadband service which is around 280 locations.

VIII. DISCUSSION/ACTION RE: SUNNING HILL CEMETERY SURVEYING

**Motion** Varda/Molling to approve William Surveying & Associates proposal to survey the cemetery boundary lines. Motion carried. Vote 4-0

IX. DISCUSSION/ACTION RE: UPDATE ON PROPERTY AT 8785 STATE ROAD 19

No update.

## X. BUDGETARY MATTERS

### A. Discussion/action re: Payment of bills

**Motion** Varda/Austin to approve the payment of bills. Motion carried. Vote 4-0. Check numbers 4552-4553 and 18602-18649

### B. Discussion/action re: Resolution to transfer and designate funds within the 2022 budget

**Motion** Varda/Molling to approve Resolution 2023-1, Transfer and designate funds within the 2022 budget. Motion carried. Vote 4-0

## XI. COMMITTEE REPORTS/CORRESPONDENCE/COMMUNICATIONS

\*Black Earth Fire District: They will visit Hillsandwood Road and Box Turtle Road to review the tree removal; have interest in a uniform driveway ordinance between towns in the district

\*District 1 EMS: Hired a second full time employee; a complaint was filed with the Mazomanie town board and they were redirected to the EMS meeting, but they never followed through with the complaint at the last district meeting; questioned what amount of stipend less expenses needs to be reported for income

\*Parks Committee: Will hold a meeting in February; seed bag distribution was a big hit.

## XII. DISCUSSION OF FUTURE AGENDA ITEMS

\*Energy audit on town hall and garage

\*Thorough discussion of highway budget surpluses

## XIII. ADJOURN

**Motion** Varda/Austin to adjourn until the next regular meeting or the call of the chair. Motion carried. Vote 4-0

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Brenda Kahl, Clerk/Treasurer

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Anthony Varda, Chair

2-13-23

Agenda Item #5, Wingra Stone Company material quote

The Town received the attached quote from Derek Statz, Wingra Stone, who requested it to be on the board agenda.

You will also see a quote from Northwestern Stone. We are waiting for a quote from Boehnen Inc.



**WINGRA STONE COMPANY**

PO BOX 44284

MADISON, WI 53744-4284

Ph: (608) 271-5555 \* Fax : (608) 271-3142

Town of Berry

Project: Order #: 557654  
2023 Town of Berry Pricing

Ship Date 1/1/0001  
Ordered Date 2/2/2023

| Material Description         | Quantity | Price per Unit | Delivery/ Ton | Amount |
|------------------------------|----------|----------------|---------------|--------|
| 1" CLEAR STONE               | 0.00     | \$12.00 / tn   | \$0.00        | \$0.00 |
| 3" CLEAR STONE               | 0.00     | \$12.00 / tn   | \$0.00        | \$0.00 |
| 5" SELECT STONE              | 0.00     | \$10.00 / tn   | \$0.00        | \$0.00 |
| 1.25" CRUSHED STONE          | 0.00     | \$8.30 / tn    | \$0.00        | \$0.00 |
| 3" CRUSHED STONE-BREAKER RUN | 0.00     | \$8.15 / tn    | \$0.00        | \$0.00 |
| 3/4" CRUSHED STONE           | 0.00     | \$8.45 / tn    | \$0.00        | \$0.00 |
| 1.25" Recycled Asphalt       | 0.00     | \$7.00 / tn    | \$0.00        | \$0.00 |
| 1.25" RCP                    | 0.00     | \$7.00 / tn    | \$0.00        | \$0.00 |
| WASHED SAND                  | 0.00     | \$13.00 / tn   | \$0.00        | \$0.00 |
| SCREENINGS                   | 0.00     | \$3.00 / tn    | \$0.00        | \$0.00 |



# Northwestern Stone LLC



Leader in recycling concrete and asphalt

4373 Pleasant View Rd, Middleton, WI 53562  
P:608-836-1701 F:608-836-4552

## Quotes

|  |                         |
|--|-------------------------|
| <b>To:</b> Town of Berry – Attn: Lucas Danz                                    | <b>From:</b> Sharel     |
| <b>Fax:</b> <a href="mailto:Lucas.danz03@gmail.com">Lucas.danz03@gmail.com</a> | <b>Pages:</b> 1         |
| <b>Phone:</b>  | <b>Date:</b> 12/10/2023 |

### 2023 Pricing

**VOLUME JOB PRICING:     *PRICING IS BASED ON NORTHWESTERN STONE LLC PROVIDING ALL MATERIAL (IN STOCK) FOR JOB.***

**Material at WK Quarry**

¾", 1 ¼" or 3" crushed stone  
¾" or 3" Clear stone  
Screenings  
Limestone Chips

**Picked Up Prices**

\$ 7.50/ton + tax  
\$11.40/ton + tax  
\$ 5.00/ton + tax  
\$11.75/ton + tax

**Material at Pleasant View Quarry**

¾", 1 ¼" or 3" crushed limestone  
¾" or 3" clear limestone  
1 ¼" Recycled Asphalt  
4-6" or 6-8" clear  
8-20" Rip Rap

**Picked Up Prices**

\$10.50/ton + tax  
\$14.40/ton + tax  
\$12.75/ton + tax  
\$18.50/ton + tax  
\$20.25/ton + tax

**Notes:**

- Picked Up pricing is based on loads over 12 ton. Small loads will be charged an extra \$0.50/ton.
- Due to the uncertain economy and rising prices, we reserve the right to adjust pricing if necessary. If a PO is signed for a specific job, pricing will be locked in.



2-13-23

Agenda Item #6, Confirming Open Book and Board of Review Dates

Open Book will be held on May 4, 2023

Board of Review will be held on May 23, 2023 from 6-8 pm

2-13-23

Agenda Item #7, Adding Martin Luther King Jr Day as an employee holiday,  
revise Policies 105.1 and 105.3

This is on the agenda due to receiving comments about the Town office being open on this Holiday. After I received those comments I did a little research and found out that Federal, State, other local municipalities, post offices, banks and even clinics are now closed on this Holiday. I discussed this with Tony and we decided to place it on a future agenda.



2-13-23

Agenda Item #8, 2022 Highway budget surpluses

Attached is a spreadsheet with the 2023 Approved Budget and Actual Final Budgets for 2018-2022, along with more detailed information for 2022

| <u>Budget Line</u>    | 2023          | 2022          | 2021          | 2020          | 2019          | 2018          |
|-----------------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                       | <u>Budget</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> | <u>Actual</u> |
| Fuel                  | 18,000        | 9,813         | 7,971         | 13,571        | 15,086        | 11,621        |
| Garage Utilities      | 3,504         | 3,179         | 2,945         | 2,346         | 2,777         | 2,140         |
| Gravel/Cold Mix Patch | 30,000        | 14,165        | 25,911        | 25,925        | 22,319        | 18,657        |
| Operating Contingency | 5,000         | 0             | 3,045         | 0             | 0             | 0             |
| Other                 | 500           | 2,470         | 577           | 122           | 202           | 580           |
| Repairs               | 35,000        | 20,224        | 29,704        | 43,126        | 34,642        | 49,826        |
| Salt/Screenings       | 35,000        | 13,323        | 15,676        | 20,714        | 30,794        | 36,296        |
| Road Signs            | 1,000         | 220           | 1,287         | 1,734         | 1,060         | 1,270         |
| Tractor/Mower Rent    | 3,000         | 2,700         | 2,950         | 2,950         | 2,950         | 2,968         |
| Supplies/Parts        | 5,000         | 6,108         | 2,620         | 4,267         | 3,185         | 2,941         |
| Patrolman Salary      | 63,546        | 53,095        | 44,177        | 42,837        | 43,322        | 43,026        |
| Patrolman Benefits    | 25,168        | 8,028         | 19,931        | 17,871        | 16,408        | 15,210        |
| Part-time Salaries    | 18,000        | 5,853         | 3,757         | 10,000        | 5,847         | 5,603         |
| Payroll Withholdings  | 6,239         | 4,205         | 3,388         | 4,203         | 3,552         | 2,293         |
| Road Construction     | 125,000       | 42,353        | 273,810       | 849,984       | 152,010       | 575,400       |
| Turkey Road Loan      | 129,286       | 129,286       | 129,286       | 0             | 0             | 0             |
| Scherbel Road Loan    | 0             | 0             | 0             | 274,200       | 94,397        | 0             |
| Equipment Outlay      | 0             | 0             | 0             | 23,863        | 23,871        | 23,871        |
| Total                 | 503,243       | 315,022       | 567,035       | 1,337,713     | 452,422       | 791,702       |

| 2022<br><u>Budget Item</u>  | <u>Budgeted<br/>Amount</u> | <u>Actual<br/>Amount</u> | <u>Under<br/>Budget</u> | <u>Over<br/>Budget</u> |
|---|----------------------------|--------------------------|-------------------------|------------------------|
| Fuel  | 18,000.00                  | 9,812.47                 | 8,187.53                |                        |
| Garage Electricity  | 840.00                     | 750.16                   | 89.84                   |                        |
| Garage LP   | 2,210.00                   | 2,428.40                 |                         | 218.40                 |
| Gravel/Cold Mix   | 30,000.00                  | 14,164.68                | 15,835.32               |                        |
| Equipment/Garage Repairs  | 35,000.00                  | 20,223.73                | 14,776.27               |                        |
| Salt/Screenings Mix<br>Salt contract price was 12,608   | 35,000.00                  | 13,322.44                | 21,677.56               |                        |
| Road Signs  | 1,000.00                   | 219.50                   | 780.50                  |                        |
| Tractor/Mower Rental  | 3,000.00                   | 2,700.00                 | 300.00                  |                        |
| Supplies/Parts  | 5,000.00                   | 6,107.75                 |                         | 1,107.75               |
| Road Construction   | 129,100.00                 | 42,352.65                | 86,747.35               |                        |
| Patrolman Salary/Withholdings   | 110,019.00                 | 57,299.59                | 52,719.41               |                        |
| Patrolman Insurance   | 19,267.00                  | 4,410.00                 | 14,857.00               |                        |
| Patrolman Retirement  | 6,375.00                   | 3,617.58                 | 2,757.42                |                        |
| Part-time Salaries  | 12,000.00                  | 5,852.51                 | 6,147.49                |                        |
| <p>The Town had budgeted for 2 full-time positions<br/> Orlin Danz last day of hire was March 31<br/> Roger Evert last day working full-time was June 11<br/> Lucas Danz started full-time on September 6</p> |                            |                          |                         |                        |

2/13/2023

**List of bills to be approved at the February 20, 2023 board meeting**

| <b>Date</b> | <b>Check #</b> | <b>Payee</b>  | <b>Amount</b> |
|-------------|----------------|---|---------------|
| 1/31/2023   | 18650          | Brenda Kahl   | 1528.03       |
| 1/31/2023   | 18651          | Lucas Danz  | 1523.99       |
| 1/31/2023   | 18652          | Roger Ever - part-time employee                               | 413.85        |
| 1/31/2023   | 18653          | Dane County Treasurer - DNR land payment in lieu of taxes     | 1166.71       |
| 1/31/2023   | 18654          | Madison Technical College - DNR land payment in lieu of taxes | 275.56        |
| 1/31/2023   | 18655          | WI Heights School Dist - DNR land payment in lieu of taxes    | 4083.76       |
| 2/14/2023   | 18656          | Brenda Kahl   | 1528.03       |
| 2/14/2023   | 18657          | Lucas Danz  | 1523.99       |
| 2/20/2023   | 18658          | Accurate Appraisal - contract                                 | 10250.00      |
| 2/20/2023   | 18659          | Alliant Energy  | 274.78        |
| 2/20/2023   | 18660          | Brenda Kahl - mileage   | 110.04        |
| 2/20/2023   | 18661          | Burke Truck & Equipment - parts                               | 34.24         |
| 2/20/2023   | 18662          | Capital Fire & Security - annual monitoring services          | 306.00        |
| 2/20/2023   | 18663          | Dane Co Hwy Dept - bridge inspections                         | 329.00        |
| 2/20/2023   | 18664          | Decker Supply - street name sign                              | 46.65         |
| 2/20/2023   | 18665          | DSPS - electrical inspection agency registration              | 40.00         |
| 2/20/2023   | 18666          | General Engineering Co - building permits                     | 637.30        |
| 2/20/2023   | 18667          | GFC Leasing - copier lease                                    | 178.37        |
| 2/20/2023   | 18668          | Gordon Flesch - fee for copies printed per month              | 31.25         |
| 2/20/2023   | 18669          | Group Health Cooperative - medical and dental insurance       | 2246.00       |
| 2/20/2023   | 18670          | Johnson Block - audit   | 4500.00       |
| 2/20/2023   | 18671          | Lucas Danz - cell phone reimbursement                         | 25.00         |
| 2/20/2023   | 18672          | Mazo Hardware - supplies and parts                            | 231.97        |
| 2/20/2023   | 18673          | McFarlane - supplies  | 90.98         |
| 2/20/2023   | 18674          | MSA Professional Services - Spring Valley Rd culvert project  | 6738.40       |
| 2/20/2023   | 18675          | News Publishing - election and Spring Valley Rd culvert bids  | 103.49        |
| 2/20/2023   | 18676          | Peterson Sanitation - garbage/recycling and tonage fee        | 6947.08       |
| 2/20/2023   | 18677          | State Bank of Cross Plains Visa - postage and dues            | 141.67        |
| 2/20/2023   | 18678          | TDS Telecom   | 196.39        |
| 2/20/2023   | 18679          | WI Dept of Revenue - assessment of manufacturing property     | 28.93         |
| 2/20/2023   | 18680          | Dane County Treasurer - dog licenses settlement               | 613.25        |

Additional bills will be handed out at the meeting