

Town of Berry Board Meeting  
July 15, 2024, 7:00 p.m., at the Town Hall, 9046 State Road 19, Mazomanie, WI 53560  
Agenda

1. Call to order
2. Confirmation of Compliance with Open Meetings Law
3. Approve minutes of June 6 and 17, 2024
4. Public Comments: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed. Comments are generally limited to three minutes.
5. Patrolman Report
6. Discussion/action re:
  - A. (D-2022-4) Andrew & Katie Denzin, 8363 Stone Valley Road, final driveway approval
  - B. (D-2024-5) Jonathan Hall, Enchanted Valley Road, driveway permit application
7. Discussion/action re: Insight FS LP Contract
8. Discussion/action re: Purchase of traffic barrels and cones
9. Budgetary Matters
  - A. Discussion/action re: Payment of bills
10. Discussion/action re: Committee reports/Correspondence/Communications
  - A. Fire Districts
  - B. EMS Districts
  - C. Other
11. Discussion of future agenda items
12. Adjourn

Persons requiring additional services to participate in a public meeting should contact the Town Clerk at the Town Hall, 9046 Hwy 19, Mazomanie, WI 53560. 767-4152 [twnberry@chorus.net](mailto:twnberry@chorus.net)

Posted: 7/8/24

Brenda Kahl, Clerk/Treasurer

TITLE: Town of Berry Board Meeting Minutes  
DATE: June 6, 2024  
TIME: 6:00 – 6:50 p.m.  
PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560  
POSTINGS: Town Hall and Town of Berry website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 6:00 p.m. Board members present: Duane Haag, Michael Statz and Derek Statz. David Evert and Nicole Schwoerer were absent. Also present Clerk, Brenda Kahl.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETINGS LAW  
The Clerk confirmed that the agenda was posted at the town hall and on the town website.

III. DISCUSSION/ACTION RE: MARTINSVILLE ROAD PROJECT  
**Motion** Haag/M Statz that Cody Lochner work with Delmore Consulting to create the ditching specifications and to bid the project as a class two notice. Motion carried. Vote 3-0

IV. ADJOURN  
**Motion** Haag/M Statz to adjourn until the next regular meeting or the call of the chair. Motion carried. Vote 3-0

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Brenda Kahl, Clerk/Treasurer

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Duane Haag, Chair

TITLE: Town of Berry Town Board Meeting Minutes  
DATE: June 17, 2024  
TIME: 7:00 – 7:29 p.m.  
PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560  
POSTINGS: Town Hall and Town of Berry website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 7:00 p.m. Board members present: Duane Haag, David Evert, Michael Statz, Nichole Schwoerer and Derek Statz. Also present Clerk, Brenda Kahl.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETING LAWS  
The Clerk confirmed that the agenda was posted at the town hall and on the town website.

III. APPROVE MINUTES OF MAY 20, 2024  
**Motion** M Statz/Schwoerer to approve the minutes of May 20, 2024. Motion carried. Vote 5-0

IV. PUBLIC COMMENTS: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed.  
\*There is a Special Town Board Meeting on July 8, 2024 at 7:00 pm to discuss the Martinsville Road bids.

V. PATROLMAN REPORT  
The mower is fixed and the truck is getting decaled on Thursday.

VI. DISCUSSION/ACTION RE:  
A. (D-2023-4) Garen & Melissa Pletzer, 5007 Enchanted Valley Road, final driveway approval  
**Motion** D Statz/Evert to approve Garen & Melissa Pletzer’s final driveway. Motion carried. Vote 5-0

B. (D-2024-2) Andrew Smith, Spring Valley Road, driveway permit application  
**Motion** M Statz/D Statz to approve Andrew Smith’s driveway permit application. Motion carried. Vote 5-0

C. (D-2024-4) Black Earth Valley Farms, South Valley Road, driveway permit application  
**Motion** Evert/Haag to approve Black Earth Valley Farm’s driveway permit application. Motion carried. Vote 5-0

VII. DISCUSSION/ACTION RE: CLASS B BEER AND LIQUOR LICENSE AND OPERATOR’S LICENSES FOR THE WHIPPOORWILL  
**Motion** Evert/D Statz to approve a Class B Beer and Liquor License for the Whippoorwill and Operator’s Licenses for Randall Laufenberg, Debby Hellenbrand, Hannah Laufenberg, Emma Laufenberg and Sydney Mueller. Motion carried. Vote 5-0

VIII. DISCUSSION/ACTION RE: REVISING DRIVEWAY, FIELD ROAD AND RIGHT-OF-WAY ORDINANCE 301.1

**Motion** D Statz/Evert to revise Ordinance 301.1 Section V, letter E. 1.b and 2.b to read as: “A finish surface of either 3/4 inch and/or 1 ¼ inch gravel with fines at least 2 inches thick and 12 feet wide over the base course for the following crushed materials; crushed limestone, crushed recycled concrete product, crushed recycled asphalt product and crushed gravel. Other surfaces may be applied over the 3/4 inch and/or 1 ¼ inch gravel with fines layer.” Motion carried. Vote 5-0

IX. DISCUSSION/ACTION RE: RESOLUTION 2024-2, DISCONTINUATION OF HILLSIDE DRIVE

**Motion** Haag/Evert to approve Resolution 2024-2, Discontinuation of Hillside Drive. Motion carried. Vote 4-0. Schwoerer abstained.

X. DISCUSSION/ACTION RE: SUPPPORTING GREG HYER AS DISTRICT 6 REPRESENTATIVE ON THE DANE COUNTY TOWNS ASSOCIATION BOARD OF DIRECTORS

**Motion** M Statz/Haag to support Greg Hyer as District 6 Representative on the Dane County Towns Association Board of Directors. Motion carried. Vote 5-0

XI. BUDGETARY MATTERS

A. Discussion/action re: Payment of bills

**Motion** Haag/Evert to approve the payment of bills. Motion carried. Vote 5-0. Check numbers 19290-19320

XII. COMMITTEE REPORTS/CORRESPONDENCE/COMMUNICATIONS

- \*Cross Plains Fire District: Received the new vehicle; the new phone system was above budgeted; Repaired the vehicle for \$12,000 which was originally estimated at \$25,000
- \*Cross Plains EMS: Researching about a \$500 application fee to receive services for new homes which is paid by the developer
- \*Letter to Senator Baldwin

XIII. DISCUSSION OF FUTURE AGENDA ITEMS

- \*High Rise Road water issue

XIV. ADJOURN

**Motion** Evert/D Statz to adjourn until the next regular meeting or the call of the chair. Motion carried. Vote 5-0

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Brenda Kahl, Clerk/Treasurer

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Duane Haag, Chair

2022-4



www.townofberry.org

9046 State Road 19, Mazomanie, WI 53560, 608-767-4152, twnberry@chorus.net

**DRIVEWAY CONSTRUCTION PERMIT APPLICATION**

**Applicant:** Name: Marten Buiding & Design (for Andrew & Katie Denzin)

Street Address: Lot 2 CSM 15065

City, State, Zip: Berry, WI, 53515

Phone Number: 608-732-2308 Email: scott@martenbuilding.com

Specific Site Location / Nearby Roads: Parcel off of Stone Valley Road

Parcel #: 080735295800

My signature below indicates that:

**I have received** a copy of the Driveway, Field Road and Right-of-Way Ordinance 301.1 and the Applications Guide, and that

**I have attached** the information as requested for a driveway permit, and that

**I agree to construct** the driveway in accordance with the Driveway, Field Road and Right-of-Way Ordinance and to follow any additional requirements as approved by the Town Board, and that

**I have paid** the application fee of \$300.00 to the Town Clerk/Treasurer, and that

**I hereby give permission** to the Town Board and/or their representative which could be the Plan Commission or other inspector authorized by the Town Board to enter the property in order to evaluate the site of the proposed driveway and to verify compliance with and/or to enforce the Driveway, Field Road and Right-of-Way Ordinance.

**Applicant Signature:** Scott Farrey Date: 05 / 31 / 2022

**Board decision:** Approve  Deny  Date 6 / 20 / 22

Culvert required in right-of-way Yes  No  Size

Engineering Plan required? Yes  No

Additional Requirements? Yes  if yes see attached requirements No

Driveway construction must begin by Date 6 / 20 / 23

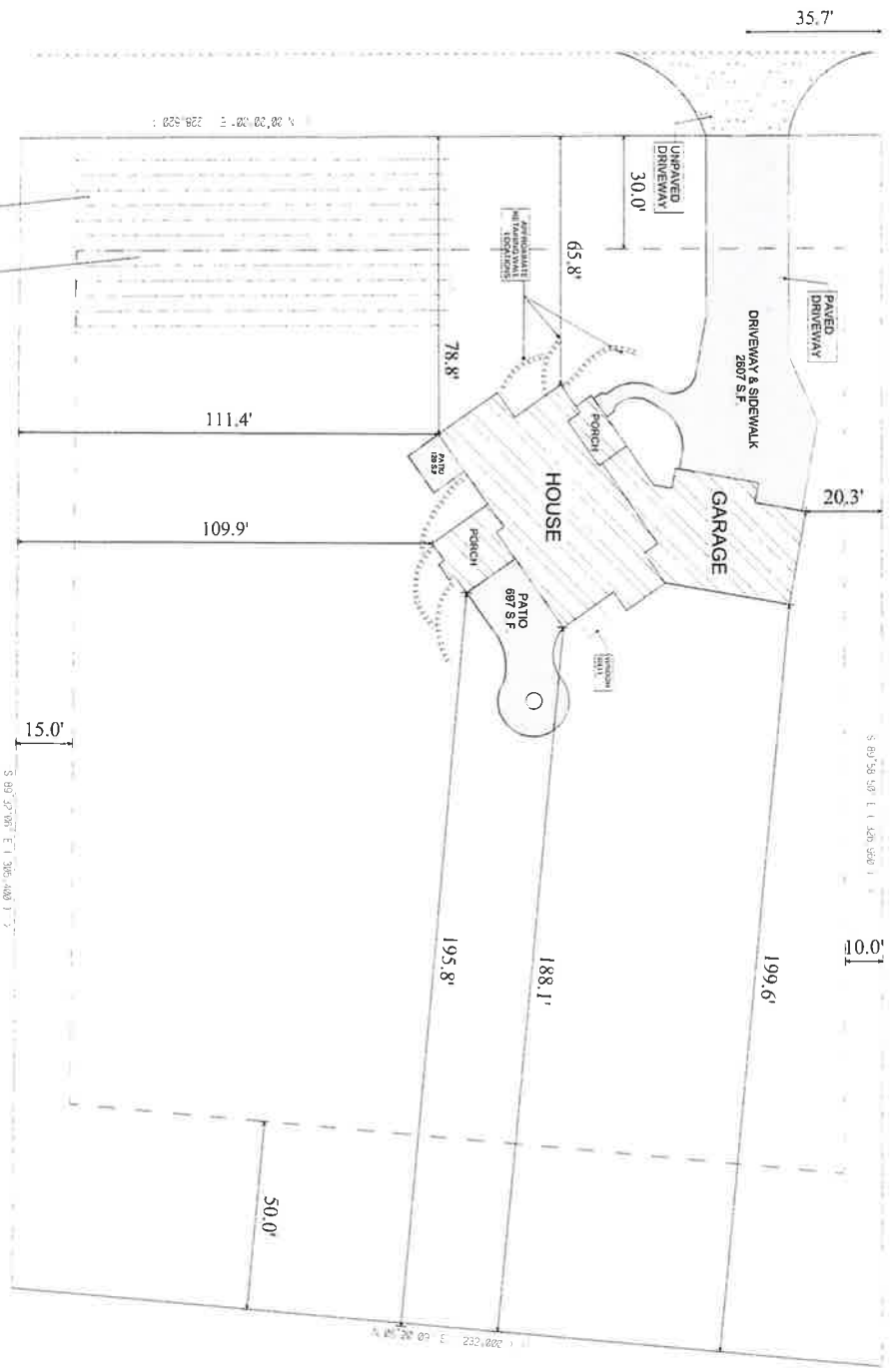
Driveway Permit expiration Date 6 / 20 / 24

Permit issued by: Chair Signature [Signature] Date 6 / 20 / 2022

Permit issued by: Clerk Signature Brenda Kohl Date 6 / 20 / 2022

**Permit is not valid unless signed by the Applicant, Town Chair and Town Clerk**

Final inspection approval by: Chair Signature  Date



DENZIN HOME  
 MARTEN BUILDING & DESIGN

TOWN OF BERRY (NORTH OF CROSS PLAINS)

SCALE: 1" = 15'

**LEGEND:**

- CONCRETE
- COVERED FOOTPRINT
- SEPTIC FIELD
- TRACK PAD
- EROSION SOCK
- (G) GAS SERVICE
- (W) WATER TO HOUSE
- (E) ELECTRIC METER
- (S) SEPTIC OUT
- SURFACE WATER
- WELL LOCATION

2024-5



www.townofberry.org

9046 State Road 19, Mazomanie, WI 53560, 608-767-4152, twnberry@chorus.net

**DRIVEWAY CONSTRUCTION PERMIT APPLICATION**

**Applicant:** Name: Jonathan C Hall  
Street Address: 5191 Enchanted Valley Rd  
City, State, Zip: Cross Plains, WI 53528  
Phone Number: 608-212-8866 Email: Halljc12@gmail.com

Specific Site Location / Nearby Roads: North of current driveway on property. Between N Hill Point and Hwy P

Parcel #: 004/0807-264-8000-6

My signature below indicates that:

**I have received a** copy of the Driveway, Field Road and Right-of-Way Ordinance 301.1 and the Applications Guide, and that

**I have attached** the information as requested for a driveway permit, and that  
**I agree to construct** the driveway in accordance with the Driveway, Field Road and Right-of-Way Ordinance and to follow any additional requirements as approved by the Town Board, and that

**I have paid** the application fee of \$300.00 to the Town Clerk/Treasurer, and that *pt*  
**I hereby give permission** to the Town Board and/or their representative which could be the Plan Commission or other inspector authorized by the Town Board to enter the property in order to evaluate the site of the proposed driveway and to verify compliance with and/or to enforce the Driveway, Field Road and Right-of-Way Ordinance.

**Applicant Signature:** [Signature] Date: 05/30/24

**Board decision:** Approve  Deny  Date  / /

Culvert required in right-of-way Yes  No  Size

Engineering Plan required? Yes  No

Additional Requirements? Yes  if yes see attached requirements No

Driveway construction must begin by Date  / /

Driveway Permit expiration Date  / /

Permit issued by: Chair Signature   Date  / /

Permit issued by: Clerk Signature   Date  / /

**Permit is not valid unless signed by the Applicant, Town Chair and Town Clerk**

Final inspection approval by: Chair Signature   Date  / /





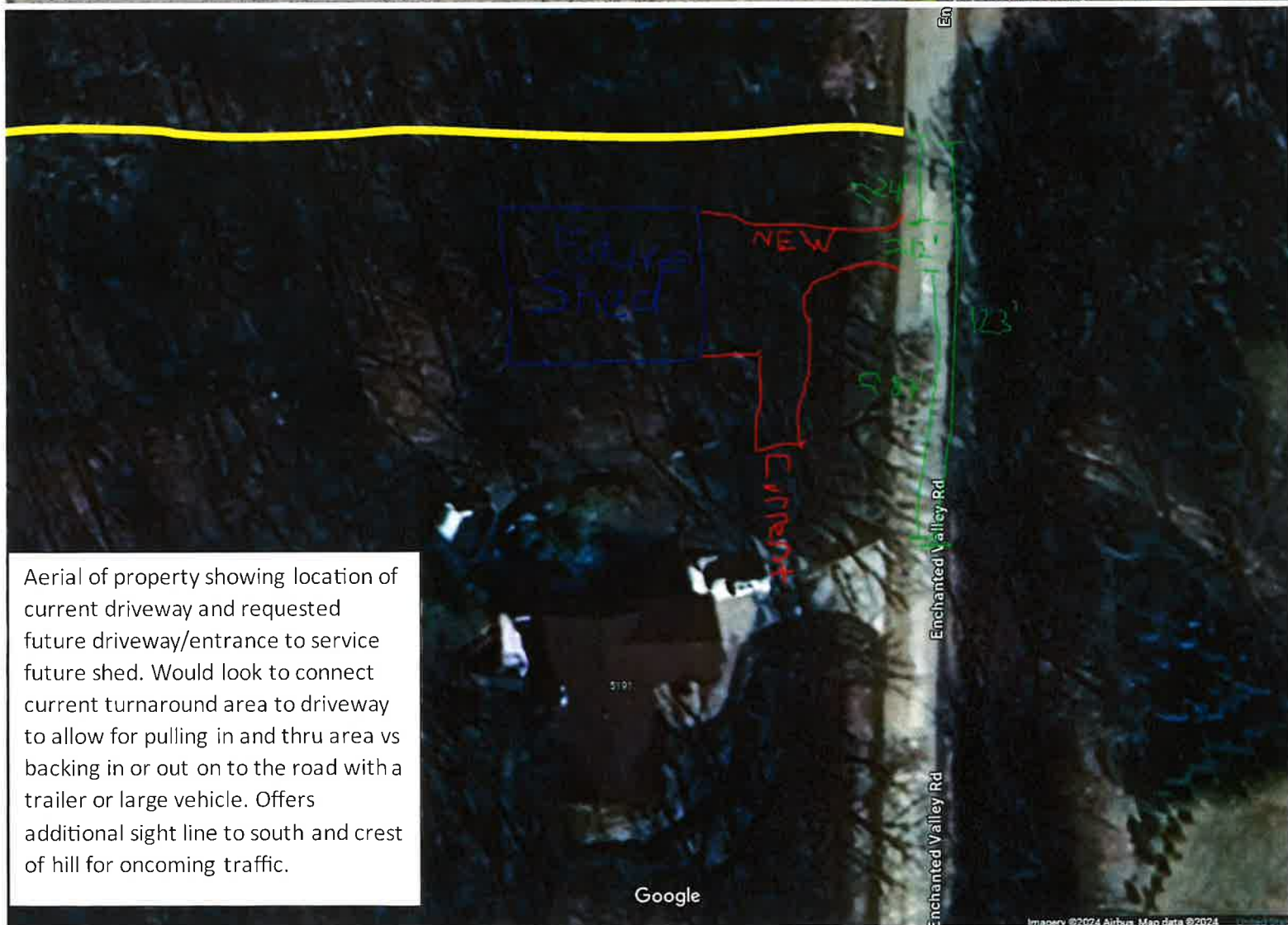
These two pictures show the approved temporary driveway we put in to access the area. This is pretty close, within a foot or two, of where the requested permanent driveway would end up, allowing access to a future shed.

The southern edge of the “new” driveway is approx. 87ft north of the edge of our current driveway, while the northern edge is approx. 24’ from the property line. It is approx. 141’ from the northern edge of the driveway to the property line. The driveway width, if greater than 12’, will make the 24’ to property line a bit less. We are going to try and leave the big Poplar tree on the south edge of the temporary driveway as it is a nice tree. Split rail fence currently installed will be modified once final location is determined (may have to remove another section to north of temp driveway to move it a bit that way to save Poplar tree.





This is a view looking south (down the hill). Current driveway is the STAR and proposed additional entrance is shown with "NEW". Property line is in yellow (it's in the bush). This is GOOGLE Street view prior to TEMP driveway being put in.



Aerial of property showing location of current driveway and requested future driveway/entrance to service future shed. Would look to connect current turnaround area to driveway to allow for pulling in and thru area vs backing in or out on to the road with a trailer or large vehicle. Offers additional sight line to south and crest of hill for oncoming traffic.





On the left is the north edge of our current driveway. The red lines are the proposed edges of our requested new, permanent 2<sup>nd</sup> driveway/entrance to the property. It is approx. 87ft from the north edge of the current to the south edge of the requested driveway. What you are seeing here is the approved temporary driveway to access the area in which we have an approved land use permit for a future shed (plans and elevation for that to come to get a building permit prior to breaking ground). The work being done currently is site work/tree removal only.

7-8-24

Agenda Item #7, Insight FS LP Contract

Last year the Town used around 1,000 gallons of LP.

Current contract is 1,300 gallons of LP at \$1.799/gallon for a total price of \$2,338.70.

The Town can add more gallons to the contract, if prefer.

2024 budget for LP is \$3,600.00

7-8-24

Agenda Item #8, Purchase of traffic barrels and cones

See attached quote





## SALES QUOTE

QUOTE ISSUED: 06/27/2024  
ACCOUNT NO. 7759877  
QUOTE NO. 7462506

### [Click Here To Place Order Online](#)

\*Pricing valid for 30 days from quote issue date. subject to change based on product availability and/or extraordinary market conditions

## CUSTOMER INFORMATION

Account Name: Town of Berry Town Hall  
Name: Berry .  
Address: 9046 STATE ROAD 19  
MAZOMANIE, Wisconsin 53560  
Email: [twnberry@chorus.net](mailto:twnberry@chorus.net)  
Phone: (608) 767-4152

Part#	Description	Shipping	Qty	Price	Extended
708147	Global Industrial&#153; 28" Traffic Cone, Reflective, Black Base, 7 lbs.	UPS - GROUND	50	\$14.50	\$725.00
B2350316	Plasticade Commander Traffic Drum, Orange, High Intensity Sheeting, 4 6" Reflective Stripes, HDPE ♦ *	TRUCK	10	\$71.95	\$719.50

### Notes

ItemTotal:	\$1,444.50
Tax:	\$96.28
Shipping:	\$305.99
**Total:	\$1,846.77

- \* PLEASE NOTE: This Item Is Not Returnable.
  - ♦ PLEASE NOTE: This Item Is Not Cancellable.
  - \*\*Applicable taxes and shipping charges will be added to invoice.
- [Please be sure to review our terms and conditions](#)  
[Shipping Terms and Conditions](#)

**Thank you for the opportunity to help with your needs. To place your order or further assistance please contact me.**

**Name:** SEEMA USMANI  
**Address:** 2505 MILL CENTER PARKWAY SUITE 100  
BUFORD, GA 30518  
**Email:** [SUsmani@globalindustrial.com](mailto:SUsmani@globalindustrial.com)  
**Phone:** (800) 645-1232  
**Fax:** (800) 336-3818



**7/8/2024**

**List of bills to be approved at the July 15, 2024 board meeting**

<b>Date</b>	<b>Check #</b>	<b>Payee</b>	<b>Amount</b>
6/18/2024	19321	Brenda Kahl	1681.91
6/18/2024	19322	Lucas Danz	1668.44
6/21/2024	19323	Register of Deeds - lis pendens for discontinuation of road	30.00
7/2/2024	19324	Brenda Kahl	1681.91
7/2/2024	19325	Duane Haag - part-time	402.02
7/2/2024	19326	Jaeger Schoenemann - part-time	117.74
7/2/2024	19327	Lucas Danz	1668.44
7/15/2024	19328	Alliant Energy	145.77
7/15/2024	19329	Boehnen Inc - crushed rock	616.00
7/15/2024	19330	Brenda Kahl - mileage and supplies	120.71
7/15/2024	19331	Dresen Lawn Service - town hall, park and cemetery	685.00
7/15/2024	19332	Finger Publishing - Martinsville Road bid and driveway ordinance	44.58
7/15/2024	19333	GFC Leasing - copier lease	178.37
7/15/2024	19334	Gordon Flesch - fee for copies printed per month	63.49
7/15/2024	19335	Integrated Restorations - mow and spray invasive cattails	2000.00
7/15/2024	19336	Lake Ridge Bank Visa - postage and supplies	303.08
7/15/2024	19337	Lucas Danz - cell phone	25.00
7/15/2024	19338	Mazo Hardware - supplies	180.99
7/15/2024	19339	MSA Professionals - stormwater model topography	1191.25
7/15/2024	19340	Peterson Sanitation - garbage and recycling	6954.95
7/15/2024	19341	TDS Telecom	204.28
7/15/2024	19342	Wingra Stone - crushed stone, recycled asphalt	738.76

Additional bills will be handed out at the meeting