Town of Berry Board Meeting
December 16, 2024, 7:00 p.m., at the Town Hall, 9046 State Road 19, Mazomanie, WI 53560
Agenda

1. Call to order
2. Confirmation of Compliance with Open Meetings Law
3. Approve minutes of November 18, 2024
4. Public Comments: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed. Comments are generally limited to three minutes.
5. Patrolman Report
6. Discussion/action re: 2025 Road Projects
7. Discussion/action re: Skidsteer Lease
8. Discussion/action re: Employees carrying over vacation hours into the next year
9. Budgetary Matters
   A. Discussion/action re: Payment of bills
10. Discussion/action re: Committee reports/Correspondence/Communications
    A. Fire Districts
    B. EMS Districts
    C. Other
11. Discussion of future agenda items
12. Adjourn

Persons requiring additional services to participate in a public meeting should contact the Town Clerk at the Town Hall, 9046 Hwy 19, Mazomanie, WI 53560. 767-4152 twnberry@chorus.net
Posted: 12/9/24 Brenda Kahl, Clerk/Treasurer

TITLE: Town of Berry Special Board Meeting Minutes
DATE: November 18, 2024
TIME: 6:00 – 6:59 p.m.
PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560
POSTINGS: Town Hall and Town of Berry Website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 6:00 p.m. Board members present: Duane Haag, David Evert, Michael Statz, Derek Statz and Nichole Schwoerer. Also present Clerk, Brenda Kahl, Patrolman, Lucas Danz.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETING LAWS
The Clerk confirmed that the agenda was posted at the town hall and on the town website.

III. DELMORE CONSULTING PRESENTATION AND PLANNING OF ROAD PROJECTS
Jeff Delmore presented the Road Surface Condition Report and PASER Ratings in WISLR. Reviewed discrepancies in WISLR that will need to be fixed. Discussed suggested road projects for 2025.

IV. ADJOURN
Motion Evert/M Statz to adjourn until the next regular meeting or the call of the chair. Motion carried. Vote 5-0.

_____ _____

Brenda Kahl, Clerk/Treasurer Duane Haag, Chair

TITLE: Town of Berry Town Board Meeting Minutes
DATE: November 18, 2024
TIME: 7:00 – 7:38 p.m.
PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560
POSTINGS: Town Hall and Town of Berry website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 7:00 p.m. Board members present: Duane Haag, David Evert, Michael Statz, Nichole Schwoerer and Derek Statz Also present Clerk, Brenda Kahl and Patrolman, Lucas Danz.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETING LAWS
The Clerk confirmed that the agenda was posted at the town hall and on the town website.

III. APPROVE MINUTES OF OCTOBER 3 AND 21, 2024
Motion Evert/M Statz to approve the minutes of October 3, 2024. Motion carried. Vote 5-0
Motion D Statz/Evert to approve the minutes of October 21, 2024. Motion carried. Vote 5-0

IV. PUBLIC COMMENTS: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed.

V. PATROLMAN REPORT
Serviced all of the front plows. Salt has been ordered and delivered. Replaced the signs and culvert markers on Martinsville Road.

VI. DISCUSSION/ACTION RE:
A. (R-2021-14) Philip & Julie Richards, 8502 State Road 19, rezone of 0.53 acres from RH-3 and A-1Ex to SFR and approval of final certified survey map
Motion Evert/Haag to approve Philip & Julie Richards' rezone of 0.53 acres from RH-3 and A-1Ex to SFR and the final certified survey map which is required to be recorded by November 4, 2025. Motion carried. Vote 5-0

B. (D-2024-8) Carl & Donna Ketelboeter, County Road KP, driveway permit application
Motion Haag/Evert to approve Carl & Donna Ketelboeter's driveway permit application. Motion carried. Vote 5-0

C. (D-2021-11) Geoff & Stacey Eslinger, 5774 Enchanted Valley Road, final driveway approval
Motion D Statz/Schwoerer to approve Geoff & Stacey Eslinger's final driveway. Motion carried. Vote 5-0

VII. DISCUSSION/ACTION RE: 2025 ROAD PROJECTS
Motion Evert/M Statz to get bids for chip sealing Table Bluff and Hill Point Road, to get a bid for asphalting Spring Valley Road between Turkey and Scherbel Road, to get an estimate for reconstructing the hill on Whippoorwill Road, and to get an estimate for ditching and asphalting Matz Road. Motion carried. Vote 5-0

VIII. DISCUSSION/ACTION RE: REVISE ADMINISTRATIVE FEES POLICY 113.4, SECTION V – DOG LICENSES
Motion Evert/M Statz to revise Section V – Dog Licenses of Administrative Fees Policy 113.4. Motion carried. Vote 4-1. In favor: Schwoerer, M Statz, Haag and Evert. Opposed: D Statz

IX. DISCUSSION/ACTION RE: ADOPTING THE 2025 BUDGET
Motion Evert/Haag to adopt the 2025 Budget as presented. Motion carried. Vote 5-0

X. BUDGETARY MATTERS
A. Discussion/action re: Payment of bills
Motion Haag/M Statz to approve the payment of bills. Motion carried. Vote 5-0. Check numbers 19483-19523

XI. COMMITTEE REPORTS/CORRESPONDENCE/COMMUNICATIONS
*District 1 EMS: Village of Arena is interested in merging, but not the Town of Arena.
*Black Earth Fire District: Discussion of changing the name to Wisconsin Heights Fire District; district is proposing using a portion of the municipal supplemental aid to create a sinking fund for future truck purchases.
*Parks Committee: The proposed maintenance expenditures may be higher than budgeted for, but will stay with the $2,000 budget.

XII. DISCUSSION OF FUTURE AGENDA ITEMS

XIII. ADJOURN
Motion Evert/M Statz to adjourn until the next regular meeting or the call of the chair. Motion carried. Vote 5-0

Brenda Kahl, Clerk/Treasurer

Duane Haag, Chair

12-9-24

Agenda Item #6, 2025 Road Projects

In November the Board passed this motion:

Motion Evert/M Statz to get bids for chip sealing Table Bluff and Hill Point Road, to get a bid for asphalting Spring Valley Road between Turkey and Scherbel Road, to get an estimate for reconstructing the hill on Whippoorwill Road, and to get an estimate for ditching and asphalting Matz Road. Motion carried. Vote 5-0

It has been asked that we take more time to review Delmore Consulting's suggestions. Attached is the recommended projects that were handed out last month.

Town of Berry - Dane Cty	*Notes*
Crack Filling & Chip Sealing	It's very important to maintain the prior investments the Town has made in paved roads. Crack Fill and Chip Sealing are the best practices to achieve this.
Dealing with Dead End roads	I split up dead end roads into three groups. 1 – good paved roads that should be chip sealed to preserve the good road. 2 – Old paved roads or solid condition gravel roads that don't need much maintenance. Keep pothole patching or grade the gravel when needed. 3 – Roads that are in bad shape. The old asphalt is too far gone to save and patching can't keep up. For these road, the best option is to turn them back into gravel roads. Pulverize existing asphalt layers, grade and compact. It will be a better driving surface for any residents and then maintain like other gravel roads. This will be a great base if the road is paved later in time.
Crack Filing and Leveling	Continue an annual plan with Crack Filling Services. They are the best in the state, period.

Town of Berry
2025 Possible Road Work List

by Delmore Consulting - 2025

						$160,000*
#	On Road Name	At	To	Mi	Description	Project Estimates
1	**Matz Rd**	STH 19	Helt Rd	0.77	Pulverize existing asphalt. Possibly add gravel. Pave Hot Mix Asphalt	*Need Estimate
2	**Whippoorwill Rd**	STH 19	Indian Trl	*1.11	Reconstruct the north hill with the same process as Scherbel Rd & STH 14. Pulverize existing asphalt. Possibly add gravel. Pave Hot Mix Asphalt to full road. *Verify where it ends on the south end	*Need Estimate
3	**Albe Rd**	CTH P	termini	0.42	Double Chip Seal to Perserve	$ 25,000 *
4	**Hill Point Rd**	Valley View Dr	CTH P	2.71	Chip Seal will preserve this road. Could also use shouldering in areas	$ 75,000 *
5	**Table Bluff Rd**	CTH KP	Scherbel Rd	1.00	Spot Paver Wedge some poor spots. Then Chip Seal. Get a price for both Single & Double Chip Seal.	$ 40,000 *
6	**Paddock Rd**	Scherbel Rd	termini	0.15	Needs to be Chip Sealed to preserve a good road	$ 8,000 *
7	**Kalsow Rd**	Old Settlers Rd	termini	0.37	Needs to be Chip Sealed to preserve a good road	$ 12,000 *

4-1-23	45.79		
1-1-24	.	Name:	Title:
4-1-24	.	Signature:	Date:

MILEAGE FOR COUNTY TRUNKS	MILEAGE FOR COUNTY OTHER ROADS
13.77	00.00

BERRY
COUNTY: DANE

THIS DATA REPRESENTS THE LAST CERTIFIED MILEAGE AS CORRECTED BY WISDOT WHICH MAY HAVE BEEN USED FOR PAST TRANSPORTATION AIDS.

THE TOWN CHAIRMAN OR CITY/VILLAGE CLERK IS TO FILL IN THE MILEAGE TO BE CERTIFIED AS OPEN TO THE PUBLIC AS OF THE FOLLOWING JANUARY, INCLUDING THE NEW CHANGES THAT ARE MADE ON THE PLAT.

THIS DATA REPRESENTS MILEAGE ADJUSTMENTS MADE BY WISDOT DUE TO FIELD VERIFICATION, INVENTORY, ANNEXATION, ETC. TRANSPORTATION AID PAYMENTS MAY BE MADE BASED ON THIS FIGURE.

R06E R07E R08E

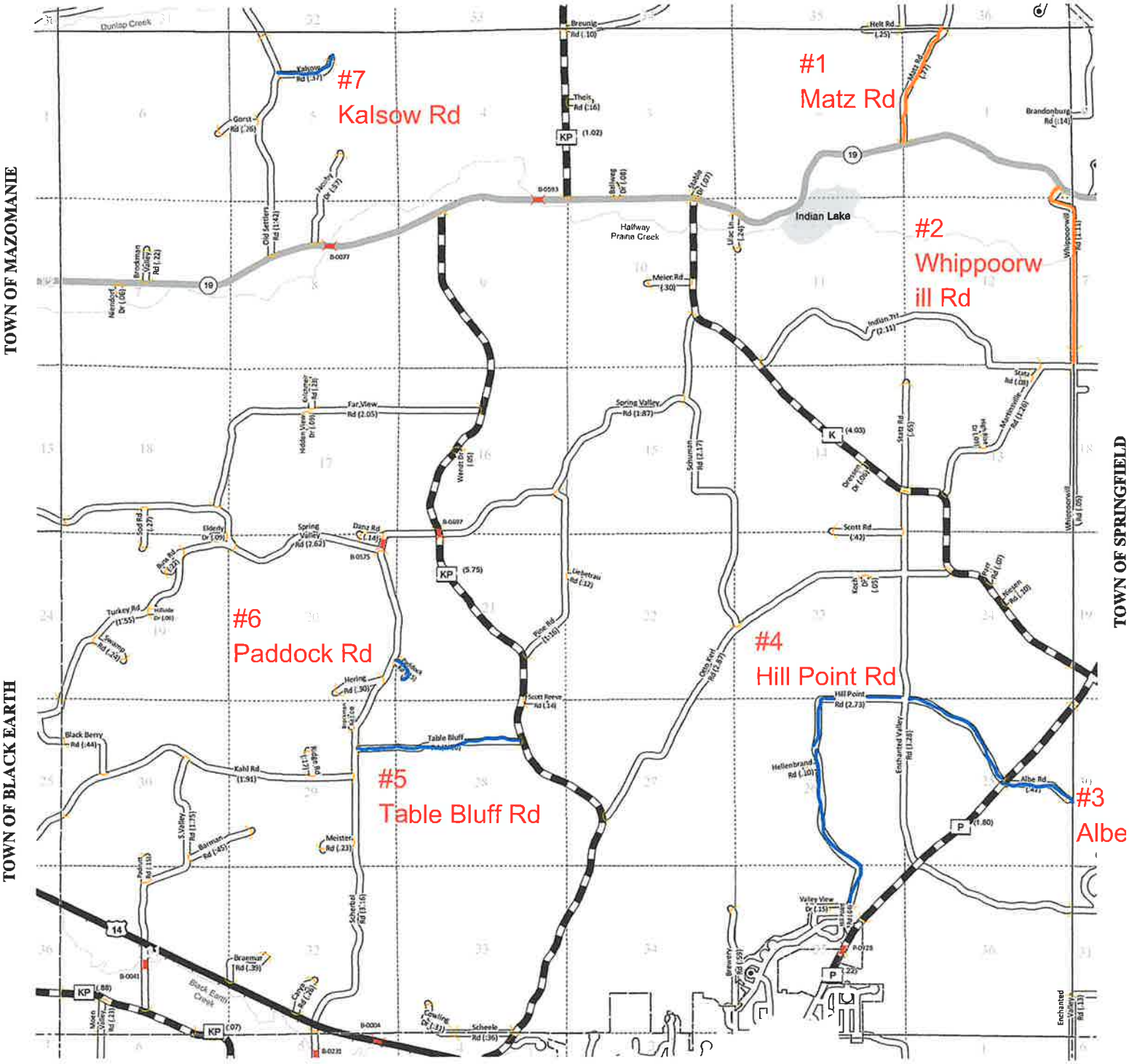
TOWN OF ROXBURY

TOWN OF MAZOMANIE

TOWN OF SPRINGFIELD

TOWN OF BLACK EARTH

TOWN OF CROSS PLAINS



R06E R07E R08E

GEND:

County Trunk Highway

Local Road

Bridge

Route Identifier

N

12-9-24

Agenda Item #7, Skidsteer Lease

Attached is the 2025 lease agreement. Same cost and hours as this year.

780 Carolina Street / P.O. Box 100, Sauk City—WI, 53583 608.643.3321 www.mcfarlanes.net

Where Service is a *"Family"* Tradition

Tell us how we did at feedback@mcfarlanes.net

SOLD TO

T25200 TOWN OF BERRY
9046 STATE ROAD 19
MAZOMANIE, WI 53560

SHIP TO

Sold By: 302 PO #: Date 12/09/24 QUOTE QU05272
Ship By: Tax #: GOVT EXEMPT 8/13* 10:00:51 PRT: 3 Open

Tax	D	Qty	Description	Price	Amount
			Group: 01		
			150 HRS PER YR, $35 A HR AFTER SAME DEAL AS 2024		
			MISC. STORE		
00000		1	SSV75HC SKID STEER LEASE	3500.00	3500.00

Remember you can Phone in orders for Curbside pickup!

** SUBTOTAL 3500.00

X_____ Charge Sale

Phone: (608)370-2790

PAY THIS AMOUNT $3500.00

12-9-24

Agenda Item #8, Employees carrying over vacation hours into the next year

Per policy, a maximum of forty hours of vacation time may be carried into the next year with permission from the majority of the Town Board.

The following is being requested:

Lucas – carryover 32.25 hours

Brenda – carryover 39.5 hours

These hours may be less if some are used before end of the year.

12/9/2024 **List of bills to be approved at the December 16, 2024 board meeting**

Date	Check #	Payee	Amount
11/19/2024	19524	Brenda Kahl	1,681.91
11/19/2024	19525	Lucas Danz	1,668.44
12/3/2024	19526	Brenda Kahl	1,681.91
12/3/2024	19527	Lucas Danz	1,668.44
12/16/2024	19528	Alliant Energy	201.86
12/16/2024	19529	Brenda Kahl - mileage	121.27
12/16/2024	19530	CARPC - rezones and farmland preservation maps	775.08
12/16/2024	19531	Compass Minerals - salt	4,104.10
12/16/2024	19532	Dresen Lawn Service - town hall, park and cemetery	185.00
12/16/2024	19533	Finger Publishing - election notice	66.15
12/16/2024	19534	GFC Leasing - printer lease	178.37
12/16/2024	19535	Gordon Flesch - fee for copies printed per month	62.78
12/16/2024	19536	Kasieta Legal Group - zoning and Matz property	1,056.25
12/16/2024	19537	Lucas Danz - cell phone	25.00
12/16/2024	19538	Mazo Hardware - supplies	52.30
12/16/2024	19539	MSA Professional Services - Martinsville Road	4,204.66
12/16/2024	19540	Sloan Implement - supplies	55.90
12/16/2024	19541	TDS Telecom	204.71
12/16/2024	19542	TrollBytes - December IT services	60.00
12/16/2024	19543	Wingra Stone - crushed stone	155.66
12/16/2024	19544	WI Department of Revenue - business tax registration renewal	10.00
12/16/2024	19545	Burke Truck - blades and light	865.29
12/16/2024	19546	Election Systems & Software - annual maintenance contract	448.29
12/16/2024	19547	Lake Ridge Bank - postage and supplies	533.73
12/16/2024	19548	Peterson Sanitation - garbage and recycling	7,001.65
12/16/2024	19549	Wolf Paving - cold asphalt mix	406.50
12/16/2024	4565	Tri County Paving - Martinsville Road	295,403.90

Additional bills will be handed out at the meeting