Town of Berry Board Meeting
December 15, 2025, 7:00 p.m., at the Town Hall, 9046 State Road 19, Mazomanie, WI 53560
Agenda

1. Call to order
2. Confirmation of Compliance with Open Meetings Law
3. Approve minutes of November 17, 2025
4. Public Comments: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed. Comments are generally limited to three minutes.
5. Patrolman Report
6. Discussion/action re:
   A. (D-2025-8) VanDenBerg Properties, 9190 State Highway 14, driveway permit application
7. Discussion/action re: Comprehensive Plan Update
   A. Resolution 2025-3, Adopting a Public Participation Plan for the Update of the Town of Berry Comprehensive Plan
   B. Public Participation Plan
   C. Draft Public Survey
8. Discussion/action re: Revising Regulate Stopping, Standing or Parking of Vehicles Ordinance 300.15, no parking signs on Matz Road
9. Discussion/action re: Skidsteer Lease
10. Discussion/action re: Plow Truck specifications and estimates
11. Discussion/action re: 2026 Road Projects
12. Discussion/action re: Appointment of Election Inspectors
13. Discussion/action re: Revising Administrative Fees Policy 113.4, to reflect GEC fee schedule
14. Discussion/action re: Employees carrying over vacation hour into the next year
15. Budgetary Matters
    A. Discussion/action re: Payment of bills
16. Discussion/action re: Committee reports/Correspondence/Communications
    A. Fire Districts
    B. EMS Districts
    C. Other
17. Discussion of future agenda items
18. Adjourn

Persons requiring additional services to participate in a public meeting should contact the Town Clerk at the Town Hall, 9046 Hwy 19, Mazomanie, WI 53560. 767-4152 twnberry@chorus.net
Posted: 12/8/25 Brenda Kahl, Clerk/Treasurer

TITLE: Town of Berry Town Board Meeting Minutes
DATE: November 17, 2025
TIME: 7:00 – 7:58 p.m.
PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560
POSTINGS: Town Hall and Town of Berry website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 7:00 p.m. Board members present: Duane Haag, David Evert, Michael Statz and Nichole Schwoerer. Derek Statz was late. Also present Clerk, Brenda Kahl and Patrolman, Lucas Danz.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETING LAWS
The Clerk confirmed that the agenda was posted at the town hall and on the town website.

III. APPROVE MINUTES OF OCTOBER 2, 20 AND 28, 2025
Motion Evert/M Statz to approve the minutes of October 2, 2025. Motion carried. Vote 4-0
Motion Schwoerer/M Statz to approve the minutes of October 20, 2025. Motion carried. Vote 4-0
Motion M Statz/Evert to approve the minutes of October 28, 2025. Motion carried. Vote 4-0

Derek Statz is present.

IV. PUBLIC COMMENTS: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed.
*Carla Wright asked what date the carts will be delivered and who the EMS District will charge when there is an incident on public land.

V. PATROLMAN REPORT
Fixed up gravel roads, built concrete bunkers for the screenings and working on signage. Handed out a list of the current plow trucks equipment and suggestions for a new vehicle.

VI. DISCUSSION/ACTION RE:
A. (R-2025-12) VanDenBerg Properties, 9190 State Highway 14, rezone 1 acre from B-1 to COM
Motion Schwoerer/Haag to approve VanDenBerg Properties' rezone of 1 acre from B-1 to COM for a general construction/general contractor plumbing business with an office building two or fewer stories in height conditioned upon:
1. Obtaining a driveway permit if required by changes to property.
2. Obtaining all required stormwater and erosion control permits.
3. Recording a deed restriction against the property in a form approved by the Town Attorney which restricts the use of the property to permit only a general contracting/trade business and an office building of two stories or less, and prohibiting all other permitted or conditional uses in the COM district without advance approval of the Town.
Motion carried. Vote 5-0

B. (R-2025-11) Mitchell & Julie Seston, Gorst Road, rezone of 5.69 acres from A-1EX to AG with a transfer of a development right and approval of the certified survey map
Motion Evert/M Statz to approve Mitchell and Julie Seston's rezone of 5.69 acres from A-1EX to AG with the transfer of a development right and the certified survey map be recorded within 90 days. Motion carried. Vote 5-0

C. (D-2023-6) Clifford Zander, 6091 Ford Drive, final driveway approval
Motion Evert/D Statz to approve Clifford Zander's final driveway. Motion carried. Vote 5-0

VII. DISCUSSION/ACTION RE: REVISING ADMINISTRATIVE FEES POLICY 113.4, SECTION V – DOG LICENSES
Motion Evert/Schwoerer to Revise Administrative Fees Policy 113.4, Section V – Dog Licenses to reflect the increased cost from the County for dog tags. Motion carried. Vote 4-1. In favor: Schwoerer, M Statz, Haag and Evert. Opposed: D Statz

VIII. DISCUSSION/ACTION RE: 2026 ROAD PROJECTS
Lucas Danz will get estimates for the list of projects he presented.
Motion Haag/Evert to approve soil boring South Valley Road. Motion carried. Vote 5-0

IX. DISCUSSION/ACTION RE: ADOPTING THE 2026 BUDGET
Motion Schwoerer/D Statz to adopt the 2026 budget as presented. Motion carried. Vote 5-0

X. BUDGETARY MATTERS
A. Discussion/action re: Payment of bills
Motion Haag/M Statz to approve the payment of bills. Motion carried. Vote 5-0. Check numbers 19928-19954

XI. COMMITTEE REPORTS/CORRESPONDENCE/COMMUNICATIONS
*Cross Plains EMS: The new ambulance was delivered
*District 1 EMS: Joint trainings with the local fire departments; public involvement with CPR and babysitting classes
*Black Earth Fire District: The chief is retiring from his full time job at the City of Verona
*Memo from County Board Supervisor Jeff Weigand about the irresponsible and reckless county budget and calls on County Executive to veto cuts to public safety

XII. DISCUSSION OF FUTURE AGENDA ITEMS
No parking signs on Matz Road

XIII. ADJOURN
Motion M Statz/D Statz to adjourn until the next regular meeting or the call of the chair. Motion carried. Vote 5-0

Brenda Kahl, Clerk/Treasurer

Duane Haag, Chair

D- 2025-8

Town of Berry

www.townofberry.org

9046 State Road 19, Mazomanie, WI 53560, 608-767-4152, twnberry@chorus.net

DRIVEWAY CONSTRUCTION PERMIT APPLICATION

Applicant: Name: VanDen Berg Properties, LLC

Street Address: 8908 Blynn Road

City, State, Zip: Mazomanie, WI 54560

Phone Number: 608-212-9793 Email: vdbplumbing1@gmail.com

Specific Site Location / Nearby Roads: 9190 Hwy 14 - west of Cty Hwy KP

Parcel #: 004/0807-323-9470-4

My signature below indicates that:

I have received a copy of the Driveway, Field Road and Right-of-Way Ordinance 301.1 and the Applications Guide, and that

I have attached the information as requested for a driveway permit, and that

I agree to construct the driveway in accordance with the Driveway, Field Road and Right-of-Way Ordinance and to follow any additional requirements as approved by the Town Board, and that

I have paid the application fee of $500.00 to the Town Clerk/Treasurer, and that

I hereby give permission to the Town Board and/or their representative which could be the Plan Commission or other inspector authorized by the Town Board to enter the property in order to evaluate the site of the proposed driveway and to verify compliance with and/or to enforce the Driveway, Field Road and Right-of-Way Ordinance.

Applicant Signature: [signature] Date: 11 / 17 / 2025

Board decision: Approve_____ Deny_____ Date_____/_____/_____

Culvert required in right-of-way Yes_____ No_____ Size_____

Engineering Plan required? Yes_____ No_____

Additional Requirements? Yes_____ if yes see attached requirements No_____

Driveway construction must begin by Date _____/_____/_____

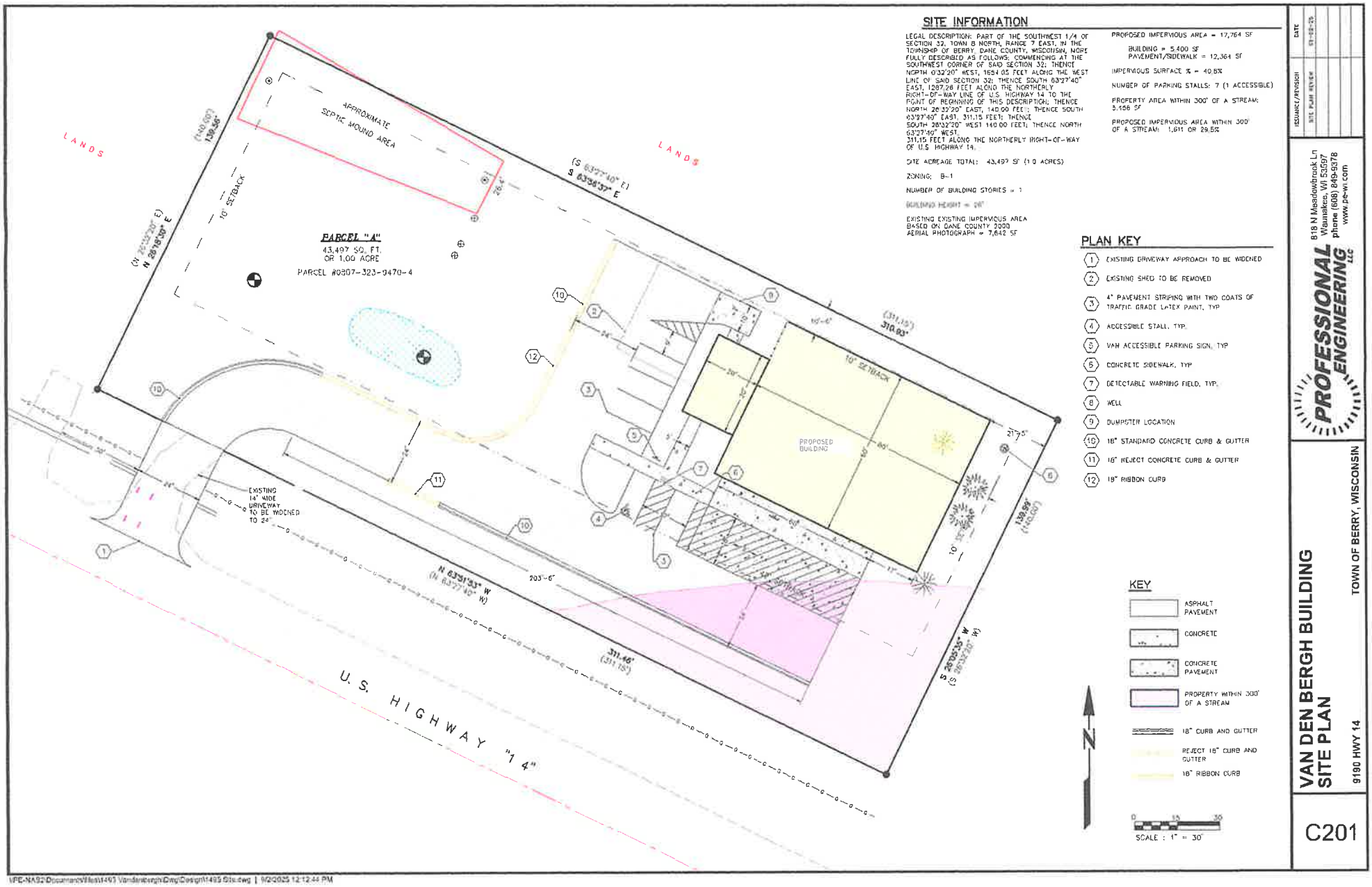
Driveway Permit expiration Date _____/_____/_____

Permit issued by: Chair Signature_____ Date_____/_____/_____

Permit issued by: Clerk Signature_____ Date_____/_____/_____

Permit is not valid unless signed by the Applicant, Town Chair and Town Clerk

Final inspection approval by: Chair Signature_____ Date____/____/_____



SITE INFORMATION

LEGAL DESCRIPTION: PART OF THE SOUTHWEST 1/4 OF SECTION 32, TOWN 8 NORTH, RANGE 7 EAST, IN THE TOWNSHIP OF BERRY, DANE COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHWEST CORNER OF SAID SECTION 32; THENCE NORTH 0°32'20" WEST, 1654.05 FEET ALONG THE WEST LINE OF SAID SECTION 32; THENCE SOUTH 63°27'40" EAST, 1287.28 FEET ALONG THE NORTHERLY RIGHT-OF-WAY LINE OF U.S. HIGHWAY 14 TO THE POINT OF BEGINNING OF THIS DESCRIPTION; THENCE NORTH 26°32'20" EAST, 140.00 FEET; THENCE SOUTH 63°27'40" EAST, 311.15 FEET; THENCE SOUTH 26°32'20" WEST 140.00 FEET; THENCE NORTH 63°27'40" WEST, 311.15 FEET ALONG THE NORTHERLY RIGHT-OF-WAY OF U.S. HIGHWAY 14.

SITE ACREAGE TOTAL: 43,497 SF (1.0 ACRES)

ZONING: B-1

NUMBER OF BUILDING STORIES = 1

BUILDING HEIGHT = 28'

EXISTING EXISTING IMPERVIOUS AREA BASED ON DANE COUNTY 2020 AERIAL PHOTOGRAPH = 7,642 SF

PROPOSED IMPERVIOUS AREA = 17,764 SF

BUILDING = 5,400 SF
PAVEMENT/SIDEWALK = 12,364 SF

IMPERVIOUS SURFACE % = 40.8%

NUMBER OF PARKING STALLS: 7 (1 ACCESSIBLE)

PROPERTY AREA WITHIN 300' OF A STREAM: 5,156 SF

PROPOSED IMPERVIOUS AREA WITHIN 300' OF A STREAM: 1,511 OR 29.5%

PLAN KEY

1. EXISTING DRIVEWAY APPROACH TO BE WIDENED
2. EXISTING SHED TO BE REMOVED
3. 4" PAVEMENT STRIPING WITH TWO COATS OF TRAFFIC GRADE LATEX PAINT, TYP.
4. ACCESSIBLE STALL, TYP.
5. VAN ACCESSIBLE PARKING SIGN, TYP.
6. CONCRETE SIDEWALK, TYP.
7. DETECTABLE WARNING FIELD, TYP.
8. WELL
9. DUMPSTER LOCATION
10. 18" STANDARD CONCRETE CURB & GUTTER
11. 18" REJECT CONCRETE CURB & GUTTER
12. 18" RIBBON CURB

KEY

- ASPHALT PAVEMENT
- CONCRETE
- CONCRETE PAVEMENT
- PROPERTY WITHIN 300' OF A STREAM
- 18" CURB AND GUTTER
- REJECT 18" CURB AND GUTTER
- 18" RIBBON CURB

SCALE : 1" = 30'

ISSUANCE/REVISION	DATE
SITE PLAN REVIEW	07-15-25

PROFESSIONAL ENGINEERING LLC
818 N Meadowbrook Ln
Waunakee, WI 53597
phone (608) 849-9378
www.pe-wi.com

VAN DEN BERGH BUILDING
SITE PLAN

9190 HWY 14

TOWN OF BERRY, WISCONSIN

C201

Resolution 2025-3

Adopting a Public Participation Plan
for the Update of the Town of Berry Comprehensive Plan

WHEREAS, pursuant to §60.22(1) and 60.23(33) of the Wisconsin Statutes, the Town is authorized to prepare and amend a comprehensive plan as defined in §66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes; and

WHEREAS, the Town of Berry on January 23, 2017, formally adopted the *Town of Berry Comprehensive Plan* pursuant to §66.1001(4)(c) of the Wisconsin Statutes; and

WHEREAS, the Town of Berry is now beginning an update of its Comprehensive Plan in accordance with state statutory requirements that town zoning ordinances must be consistent with the local governmental unit's Comprehensive Plan and that the Comprehensive Plan shall be updated no less than once every 10 years; and

WHEREAS, §66.1001(4)(a) of the Wisconsin Statutes requires that the governing body of the local governmental unit adopt written procedures designed to foster public participation at every stage of comprehensive plan preparation, and that such written procedures provide for wide distribution of draft plan materials, an opportunity for the public to submit written comments on plan materials, and a process for the governing body to respond to such comments; and

WHEREAS, the Town of Berry is committed to meaningful public involvement in processes designed to consider and update its Comprehensive Plan to ensure that the resulting Plan reflects the priorities and expectations of its residents; and

WHEREAS, the attached *Public Participation Plan* includes guidelines for fostering public participation, widely distributing draft plan materials, holding properly noticed public meetings, providing opportunities for written comments and open discussion, and considering and responding to public comments; and

WHEREAS, at a duly noticed public meeting held on December 1, 2025, the Town of Berry Plan Commission recommended that the Town of Berry Town Board adopt the attached *Public Participation Plan* as its public participation procedures for updating the *Town of Berry Comprehensive Plan.*

NOW, THEREFORE, the Town Board of the Town of Berry hereby adopts the procedures outlined in the *Public Participation Plan* as its public participation procedures for amending the Town's Comprehensive Plan, meeting the requirements of §66.1001(4)(a), Wisconsin Statutes.

The town clerk shall properly post or publish this resolution as required under §60.80, Wisconsin Statutes.

Adopted this 15th day of December, 2025

Attest:_____ _____

Brenda Kahl, Clerk/Treasurer Duane Haag, Chair

Posted_____

_____
David Evert, Supervisor

_____
Michael Statz, Supervisor

_____
Nichole Schwoerer, Supervisor

_____
Derek Statz, Supervisor

Town of Berry

www.townofberry.org

2026 Town of Berry Comprehensive Plan Update

DRAFT PUBLIC PARTICIPATION PLAN

Adopted December ##, 2025

Overview

The Town of Berry is working with the Capital Area Regional Planning Commission (CARPC) to update its comprehensive plan from fall 2025 through winter 2026. The Town of Berry Plan Commission will oversee the update process with a goal of having an updated plan adopted by January 1, 2027.

In order to develop a useful plan that reflects the people it serves, the Town will actively engage residents, neighboring communities, and other stakeholders in the update process. This Public Participation Plan outlines a framework for building communication and collaboration opportunities into the planning process. The Public Participation Plan will be reviewed by the Plan Commission and recommended to the Town Board for adoption in accordance with state statutory requirements.

Statutory Compliance

Wisconsin state comprehensive planning statutes call for the adoption of written public participation procedures that provide for open discussion, wide distribution of draft plan elements, public meetings with advanced notice, opportunity for written comments, and consideration of and response to public comments (§ 66.1001(4)(a), Wis. Stats.). The creation of this Public Participation Plan is the first step in meeting these statutory requirements.

Outreach & Engagement Objectives

- To promote awareness among Berry residents and invite their suggestions and comments during the plan update process
- To obtain input from the broadest possible range of perspectives and interests in the Town
- To give the public access to technical information and analyses performed throughout the planning process
- To give the Berry residents multiple opportunities to provide input (both formally and informally) to the Plan Commission and Town Board
- To elicit input through a variety of means (digital, printed, verbal, etc.) in such a way that it may be carefully considered and responded to in a timely fashion
- To strengthen Berry's sense of community and support a long-term culture of active and positive public participation in Town decision-making processes

Proposed Timeline

2025	Fall / Winter	Data and mapping work Plan Commission recommends Public Participation Plan Town Board adopts Public Participation Plan
2026	Winter	Public survey Coordinate with Dane County and neighbor communities
	Spring / Summer	Review survey results and draft plan chapters at monthly Plan Commission meetings ➥ *1st Mondays at 7PM, Town Hall* Compile draft plan
	Fall / Winter	Draft plan open for public review and comment Public hearing Plan Commission approval Town Board adoption
2027	January	Plan adopted and ready to implement

Activities

Sharing Information and Draft Materials

Throughout the planning process, the Town will make draft plan materials available for public viewing and comment. As the update progresses, information will be:

- Posted on the Town website: townofberry.org
- Shared in quarterly Town newsletters (email and physical mail)
- Distributed to the Town of Berry Email List (residents may submit their name, address, and email address to twnberry@chorus.net to be added to this list)
- Available at Town Hall (9046 State Road 19 Mazomanie, WI 53560)

Intergovernmental Coordination

In the spirit of intergovernmental collaboration, the planning team will meet with representatives of the Village of Cross Plains and the Dane County Land & Water Resources Department during the comprehensive planning process to discuss issues of mutual interest and ensure the plans of each entity are aligned.

Public Survey

Broad public input for this process will be collected through an online community survey (with paper copies available at Town Hall). This activity will have the widest reach and will be promoted on the Town website, through the Town email list, and with a physical mailing to Town residents.

Public Meetings

The Town of Berry will ensure that meetings held throughout the process comply with the Wisconsin Open Meetings Law and allow for public discussion of the issues being considered. All public meetings will include:

- An agenda that clearly defines the purpose of the meeting, items to be discussed, and any actions that may be taken
- Scheduling at a date, time, and place accessible and convenient for public participation
- Sign-in sheets to document resident participation
- Consistent, orderly structure and procedures that allow attendees the opportunity to offer comments, discuss issues, or provide testimony
- Discussion and action related to the plan occurring in open session
- Meeting minutes, summaries, and recordings (if applicable) made available on the Town website as soon as possible following the meeting
- Reasonable accommodations made under the provisions of the Americans with Disabilities Act (ADA) with sufficient advance notice

Plan Commission Meetings

The primary opportunity for in-person resident participation will occur at Plan Commission meetings. Public survey results and draft plan content will be presented by topic at monthly Plan Commission meetings in the spring and summer of 2026. Plan Commission meetings take place at 7pm on the 1st Monday of each month at Town Hall. All of these meetings are open to the public.

Public comment will be received following existing Plan Commission guidelines, with a general time limit of three minutes per person. Additional comments may be submitted in writing to the Town Clerk.

Public Hearing

As required by state statute, a formal public hearing will be held to allow public testimony on the final draft of the updated plan prior to adoption. Once a final draft has been prepared, it will be presented for review and comment by the public for a period of at least 30 days. The public comment period will include a public hearing to take place at a regularly scheduled Plan Commission meeting.

Meeting/Hearing Notices

Official meeting notices will be prepared for all public meetings and hearings pertaining to the comprehensive plan update following the Town's typical noticing procedure.

The public hearing will be preceded by a Class 1 notice published at least 30 days prior to the hearing in accordance with state statutes. A Class 1 notice consists of one newspaper publication at least one week before the act or event (§ 985.07 and 985.01(1), Wis. Stats.). The notice will specify the date, time, and place of the hearing, a summary of the proposed plan updates, contact information for Town or CARPC staff who can answer questions, where to view or obtain a copy of the proposed plan, and how to submit written comments.

In accordance with state comprehensive planning statutes, notice of plan drafts and hearings will be shared with anyone who registers with the Town to receive updates on the process and also with owners and leaseholders of properties with registered non-metallic mineral resources whose allowable or potential use may be changed by the comprehensive plan.

Collecting Written Comments

To enable Berry residents to provide written comments throughout the planning process, the Town will:

- Include the name and address of the Town Clerk, along with any deadlines for submitting comments, on all meeting and hearing notices
- Clearly announce any deadlines for submitting comments at all public meetings and hearings
- Encourage people speaking at meetings or hearings to express their verbal comments concisely and provide additional details in written format as needed

Consideration of and Response to Public Comments

To ensure written comments are taken into consideration by decision-making bodies as the comprehensive plan is developed, the Town will:

- Compile all written comments, meeting minutes, and meeting recordings (if applicable) and make them available to Plan Commissioners, Town Board members, and CARPC staff for review and consideration throughout the process
- Reserve time for decision makers to review all relevant comments and other materials prior to making decisions or recommendations
- Include substantive comments pertaining to studies, analyses, or reports, along with any responses, in the published document

Plan Adoption

The Town of Berry will follow the procedures for adopting the comprehensive plan as listed in §66.1001(4), Wis. Stats. Following the public hearing, the Plan Commission will review the final

draft plan, along with any public comments received, and consider recommending the draft to the Town Board for adoption.

The Town Board will then consider passing a resolution to formally adopt the plan.

After adoption, the completed plan will be shared with all adjacent governmental units, the public library that serves the Town of Berry area, the Capital Area Regional Planning Commission, and the Wisconsin Department of Administration.

Responsibilities

The Town and its Plan Commission, Board, and staff share responsibility for implementing this Public Participation Plan. The Plan Commission will oversee the comprehensive plan update, including information gathering, map creation, and policy development, and will receive public input throughout the process. The Town Clerk and CARPC planning staff will facilitate the dissemination of information throughout the planning process. The Town Board will ultimately adopt a plan that includes policies and recommendations they consider to be in the best interest of Berry and its residents.

DRAFT

Town of Berry www.townofberry.org

2026 Town of Berry Comprehensive Plan Update

DRAFT PUBLIC SURVEY

Revised 12/01/2025

Introduction

The Town of Berry is updating its comprehensive plan to include current maps, information, and community priorities. The comprehensive plan defines our values, goals, and vision for the future to inform Town land use and zoning decisions. The updated plan will also lay the groundwork for bringing all parcels into compliance with the current Town zoning ordinance.

Learn more about the comprehensive plan update at:
townofberry.org/government/comprehensive-plan

About This Survey

Please help us develop a plan that reflects the people it serves. **Every adult who lives, works, or owns property in the Town of Berry is invited to share their views and priorities now through February ##, 2025.**

Participation in this survey is voluntary, and all responses are anonymous. Responses will be used to develop goals and priorities for the updated comprehensive plan.

Return completed surveys to:

Brenda Kahl, Town Clerk
Town of Berry Town Hall
9046 State Road 19
Mazomanie, WI 53560

This survey is also available online: [URL/QR code for online version]

Mapping Future Land Use

Tell us where you think growth and development should occur in Berry, what areas should be preserved, and where there are road condition or safety issues.

Two ways to participate:

1. Add comments to the interactive online map: [URL]
2. Add post-it notes to the printed map at Town Hall (9046 State Road 19, Mazomanie)

Big Picture

Vision Statements

1. Berry's current comprehensive plan contains the following vision statements developed during a public workshop in March 2001. For each statement, indicate whether you feel it still applies, partially applies, or does not apply anymore.

Vision Statement	Still Applies	Partially Applies	No Longer Applies
Preserve rural beauty, character, and natural resources			
Pursue establishing a PDR or TDR program*			
Maintain individual property rights			
Encourage greater public participation in Town Government			
Guide development to avoid fragmentation of open space and urban sprawl.			

***Note:** Berry did establish a transfer of development rights (TDR) program in 2017 that allows property owners to sell their unused density units to be used elsewhere in the Town. The Town Clerk maintains a list of interested sellers and buyers. The Town uses the current comprehensive plan to determine whether a particular property qualifies as a receiving area.*

If you checked "Partially Applies" or "No Longer Applies" to any of the above statements, what would you change to better reflect your vision for the future of the town?

Goals

2. Berry's current comprehensive plan contains the following goals. For each goal, indicate whether you think it still applies, partially applies, or does not apply anymore.

Goal	Still Applies	Partially Applies	No Longer Applies
Overall/Cultural Resources Preserve and manage the Town's scenic, rural, open space character.			
Overall/Natural Resources Preserve and manage natural resources, such as woodlands, wetlands, soils, rare plant and animal species and wildlife habitat.			
Overall Preserve important historic and archeological resources in the Town.			
Overall/Land Use Promote an efficient, sustainable, and high-quality land use pattern consistent with the Town's existing and planned character.			
Overall Balance property owner's ability to utilize their land with the goals, objectives and policies of this Comprehensive Plan			
Overall When reviewing land use decisions, ensure equitable treatment for all parties by consistent application of the goals, objectives, and policies contained in this Comprehensive Plan.			
Overall Ensure that this Comprehensive Plan remains a "living document," and recognize that additions, deletions or changes may be appropriate in the future.			
Transportation Provide a safe and efficient transportation system that meets the needs of multiple users.			

Goal	Still Applies	Partially Applies	No Longer Applies
Utilities & Community Facilities Support the efficient delivery of community utilities, facilities, and services corresponding with the expectations of Town residents and a rural atmosphere.			
Housing Provide safe, affordable housing and neighborhood environments for all Berry residents.			
Economic Development Encourage high-quality economic development opportunities appropriate to the Town's resources, character, and service levels.			

If you checked "Partially Applies" or "No Longer Applies" to any of the above goals, what would you change to better reflect your vision for the future of the town?

DRAFT

3. How important is it for the Town of Berry to address the activities or issues listed below in the next 10 years?

Activity or Issue	Very Important	Somewhat Important	Not Important
Preserving farmland			
Preserving the Town's rural atmosphere			
Preserving natural features like woodlands, wetlands, and wildlife habitat			
Preserving historic and cultural resources			
Encouraging new housing development			
Encouraging new business development			
Preserving groundwater / drinking water quality			
Maintaining road surface condition			
Maintaining traffic safety			
Expanding the Town's overall tax base			
Preventing property tax increases			
Population decline			
Soil and water conservation			
Solar, wind, or other renewable energy development			
Data center development			
Light pollution			
Cell phone service			
Internet service			
Access to town government			
Engaging youth/young people in town government			

Growth & Land Use

4. How do you feel about the overall pace of development in Berry in the last 10 years (or as long as you have lived in the Town, if less than 10 years)?

- ☐ Growth has been too slow.
- ☐ Growth has been about right.
- ☐ Growth has been too fast.

5. In the next 10 years, development in the Town of Berry should:

- ☐ Happen much faster
- ☐ Happen slightly faster
- ☐ Stay about the same
- ☐ Happen slightly slower
- ☐ Happen much slower

For Your Consideration: *A big part of town comprehensive planning is figuring out the right balance between development to support the town's tax base and preservation to protect important farmland, natural resources, and rural character. The Town of Berry's current density policy allows the development of 1 dwelling unit per 35 acres of land.*

6. In general, would you support changing the Town's current density policy to allow more than 1 dwelling unit per 35 acres in order to expand the Town's tax base?

- ☐ Yes
- ☐ No
- ☐ Unsure / need more information

7. Housing development that exceeds the Town's current density policy (more than 1 dwelling unit per 35 acres) should be allowed in Berry... *(check all that apply)*

- ☐ Wherever property owners propose it
- ☐ In areas that are not considered prime farmland
- ☐ In areas where soils are suitable for septic systems
- ☐ In areas where small residential clusters already exist (*examples: groups of homes on Otto Kerl Rd, Old Settlers Rd, or Kalsow Rd*)
- ☐ Concentrated near existing development along Hwy 19 in Marxville (*identified as a Rural Development Area on the 2002 Planned Land Use Map*)
- ☐ In areas surrounding existing park land (*example: Indian Lake County Park*)
- ☐ Adjacent to the Village of Cross Plains (*areas identified as Possible Rural Development Area and Agricultural Transition Areas on the 2002 Planned Land Use Map*)
- ☐ Residential subdivision development should ***NOT*** be allowed anywhere in the Town of Berry.
- ☐ Other (please specify): _____

8. In general, would you support manufacturing/business park development to expand the Town's tax base?

- ☐ Yes
- ☐ No
- ☐ Unsure / need more information

9. New manufacturing/business development in Berry should go...
(check all that apply)

- ☐ Along Hwy 19 in or around Marxville
- ☐ Along USH 14 in the southwest corner of the town
- ☐ Along County Road KP
- ☐ Other (please specify): _____

10. Listed below are different types of land uses. Indicate your level of support for encouraging each type of land use in the Town of Berry.

Land Use	Support	Do Not Support	Unsure / No Opinion
Residential (housing) subdivisions			
Single-family homes not in subdivisions			
Duplexes			
Apartment buildings (three or more units)			
Business or commercial			
Manufacturing or light industrial			
Small-scale solar development (*rooftop or ground-mounted solar panels on the property they are powering*)			
Community-scale solar development (*less than 100 mW: large enough to power multiple users in an area*)			
Utility-scale solar development (*100 mW or larger: large-scale installations that generate electricity for the power grid*)			
Wind power installations			
Outdoor storage facilities			
Short-term rentals			
Family farms or hobby farms			
Large scale commercial farms			
Open spaces for recreation or wildlife habitat			

Town Facilities & Services

11. Please rate your current level of satisfaction with each public service or facility listed below.

Public Facilities & Services	Satisfied	Neutral / No Opinion	Dissatisfied
Maintenance of town road surfaces and right-of-way			
Snow clearing of town roads			
Transfer of Development Rights program			
Town Hall			
Kahl Halfway Prairie Park			
Public Works Shop			
Sunnyhill Cemetery			
Trash collection *Provided by Pellitteri beginning in 2026*			

12. Please rate your current level of satisfaction fire and EMS services. *Only rate the districts that you are in (listed on your annual tax bill).*

District	Satisfied	Neutral / No Opinion	Dissatisfied
District 1 EMS			
Cross Plains EMS			
Cross Plains-Berry Fire District			
Black Earth Fire District			

13. Are there any services or facilities the Town doesn't currently offer that you wish it would?

14. Would you support increasing the mill rate (property taxes) to fund additional or expanded Town facilities and services?

- ☐ Yes, I am willing to be taxed much more to expand Town facilities or services.
  Example scenario: Paying an additional 50 cents per thousand in property taxes for the Town to build a new garage and expand road maintenance operations.
- ☐ Yes, I am willing to be taxed a little more to expand Town facilities or services.
  Example scenario: Paying an additional 25 cents per thousand in property taxes to expand road maintenance operations.
- ☐ No, I do not want to see any changes in taxes to expand Town facilities or services.

Final Thoughts

15. Please use the space below to share any final thoughts, suggestions, or concerns for long-range planning in the Town of Berry.

DRAFT

About You

We will compare the information collected below with Census data to see how similar the group of people who take the survey is to the Town of Berry's actual population. All responses are anonymous.

How old are you?

- ☐ 18 or under
- ☐ 19-24
- ☐ 25-39
- ☐ 40-64
- ☐ 65-74
- ☐ Over 75

How long have you lived in the Town of Berry?

- ☐ Less than a year
- ☐ 1-5 years
- ☐ 6-10 years
- ☐ 11-20 years
- ☐ 21-49 years
- ☐ 50 years or longer

Which best describes you?

- ☐ I live in the Town of Berry and own my home/property.
- ☐ I live in the Town of Berry and rent my home/property.
- ☐ I own a home, business, or property in the Town of Berry but do not live in the Town of Berry.
- ☐ Other: _____

Do you farm or receive income from farming operations in Berry (including USDA CRP or other government program payments)?

☐ Yes ☐ No

300.15 Regulate Stopping, Standing or Parking of Vehicles Ordinance

I Authority
II Adoption
III Penalties
IV Effective Date

SECTION I - AUTHORITY

The Town Board of the Town of Berry, Dane County, Wisconsin, has the specific authority under Wisconsin Statute 349.13 to adopt this ordinance.

SECTION II - ADOPTION

This ordinance, adopted by a majority of the Town Board with a quorum present and voting and proper notice having been given, provides for the regulation of the stopping, standing or parking of vehicles on town highway in the town as follows:

A. The stopping, standing or parking of vehicles on the following town highways in the Town of Berry is subject to the following restrictions and limitations:
   1. Scherbel Road, both sides adjacent to Festge Park except the parking lot
   2. Carya Road, turnaround area for the months of November, December January, February and March
   3. Knickmeier Road, turnaround area for the months of November, December, January, February and March
   4. Scheele Road
   5. Cowling Drive
   6. Indian Trail
   7. Matz Road

B. The Town Chairperson or the Town Highway Superintendent may temporarily designate and post limits on any portion of a town road when necessary to prevent an unsafe special or temporary condition, which are likely to impede traffic or cause an unsafe condition on town roads, in the absence of such special limitations. Such designation and posting shall expire upon the next Town Board meeting, unless extended or made permanent by the Town Board.

C. The Town Chairperson or the Town Highway Superintendent, shall direct the Town Roadman to place appropriate traffic signs on the above described highways on or before the effective date of this ordinance, or at any location subject to temporary restrictions. Sign placement is governed by the Manual on Uniform Traffic Control Devices and authorized under Wisconsin Statute 84.02(4)(e).

SECTION III – PENALTIES

A. No person may operate or leave any vehicle on the above-noted highways, or any portion of a highway then subject to a temporary restriction and posting, in violation of the posted restriction on stopping, standing, or parking.

B. The forfeiture for a first violation of any provision of this ordinance shall be $25.00.

C. Pursuant to Wisconsin Statute 345.47, the Town, shall recover as costs of the action under Wisconsin Statutes 814.01 and 814.036, its actual reasonable expert witness and attorneys' fees.

SECTION IV – EFFECTIVE DATE
This ordinance shall take effect and be in force from and after the day after passage and publication as required by law.

Dated this 15th day of December, 2025

Attest: _____
Brenda Kahl, Clerk/Treasurer

_____
Duane Haag, Chairperson

Posted: _____

_____
David Evert, Supervisor

Published: _____

_____
Michael Statz, Supervisor

_____
Nichole Schwoerer, Supervisor

_____
Derek Statz, Supervisor

Agenda Item #9, Skid steer Lease

Attached are two quotes.

$3,500 is for a skid steer loader similar to current one

$4,500 is for a track loader

780 Carolina Street / P.O. Box 100, Sauk City—WI, 53583 608.643.3321 www.mcfarlanes.net

Where Service is a *"Family"* Tradition

Tell us how we did at feedback@mcfarlanes.net

SOLD TO

T25200 TOWN OF BERRY
9046 STATE ROAD 19
MAZOMANIE, WI 53560

SHIP TO

Sold By: 302 PO #: Date 12/08/25 QUOTE QU05272
Ship By: Tax #: GOVT EXEMPT 8/13* 12:54:38 PRT: 4 Open

Tax	D	Qty	Description	Price	Amount
			Group: 01		
			150 HRS PER YR, $35 A HR AFTER SAME DEAL AS 2025		
			MISC. STORE		
00000		1	SSV75HC SKID STEER LEASE	3500.00	3500.00

Remember you can Phone in orders for Curbside pickup!

** SUBTOTAL 3500.00

X_____ Charge Sale

Phone: (608)370-2790

PAY THIS AMOUNT $3500.00

780 Carolina Street / P.O. Box 100, Sauk City—WI, 53583 608.643.3321 www.mcfarlanes.net

Where Service is a *"Family"* Tradition

Tell us how we did at feedback@mcfarlanes.net

SOLD TO

T25200 TOWN OF BERRY
9046 STATE ROAD 19
MAZOMANIE, WI 53560

SHIP TO

Sold By: 302 PO #: Date 12/08/25 QUOTE QU05871
Ship By: Tax #: 008-0000009052-04* 12:58:26 PRT: 2 Open

Tax	D	Qty	Description	Price	Amount
			Group: 01		
			150 HRS A YEAR $40 A HR AFTER		
			MISC. STORE		
00000		1	SVL75-3	4500.00	4500.00

Remember you can Phone in orders for Curbside pickup!

** SUBTOTAL 4500.00

X_____ Charge Sale

Phone: (608)370-2790

PAY THIS AMOUNT $4500.00

Agenda Item #10, Plow Truck specifications and estimates

Agenda Item #11, 2026 Road Projects

Lucas has no updates at this time, but these items are on the agenda in case he receives information by the meeting.

Town of Berry Election Inspectors - 2025-2026

Bob Agee — Chief Inspector
9395 County Road KP, Black Earth

Debra Belongea — Chief Inspector
9395 County Road KP, Black Earth

Laurie Statz — Chief Inspector
8022 Martinsville Rd, Cross Plains

Dixie Johnson — Chief Inspector
6134 Old Settlers Rd, Mazomanie

Florine Bayer — Chief Inspector
8055 Hill Point Rd, Cross Plains

Lynda Ketelboeter — Chief Inspector
8729 State Road 19, Mazomanie

Kathy Bladl
6214 Matz Rd, Dane

M Susan Dickert
5491 Schuman Rd, Cross Plains

Joan Paar
8265 County Road K, Cross Plains

Ken Felz
5491 Otto Kerl Rd, Cross Plains

Tracy Lynch
5377 Otto Kerl Rd, Cross Plains

Marc Winzenried
5263 Scherbel Road, Black Earth

113.4 Administrative Fees Policy

I Special Meeting of the Town Board
II Driveway, Field Road and Trail Permit Applications
III Zoning Change Applications
IV Liquor Licenses
V Dog Licenses
VI Document Copies and Searches

SECTION I – SPECIAL MEETING OF THE TOWN BOARD

The Town may engage the services of an engineer, attorney, planner or other expert to advise the Town on the merits of a petition or request, and the petitioner shall reimburse the Town for all such expenses incurred. If a special meeting of the Town Board is requested by a petitioner to meet a deadline, the petitioner shall pay a base fee.

	Base Fee
	$250.00

SECTION II – DRIVEWAY, FIELD ROAD AND TRAIL ACCESS PERMIT APPLICATIONS

	Base Fee
Driveway Permit	$400.00
Field Road Access Permit	$25.00
Trail Access Permit – When modifying right-of-way	$25.00
Fee for each subsequent inspection for non-complying driveways when more than 3 inspections are required	$200.00

SECTION III – ZONING CHANGE APPLICATIONS

	Base Fee
Pre Application Concept Review by Plan Commission	No Charge
Pre Application Site Visit	$100.00/Nonrefundable*
*Credited against subsequent petition to amend	
Petition to amend Zoning Maps in Industrial and Commercial	$1,000.00
Petition to amend Zoning Maps in All Other Districts	$950.00
Application involving Shoreland-Wetland or Inland-Wetland Districts	Base Fee plus $125.00
Farmland Preservation Zoning Conversion Fee for Exclusive Agriculture Zoning District (EA) or A-3 (AG)	Base Fee plus $55.00/Acre
Petition to amend Exclusive Ag (EA) to Single Family Residential (SFR) or Agricultural (AG)	$265.00
Conditional Use Permit	$950.00
Communication Tower Conditional Use (Other Eng. Consultant Fee $5,000)	$1,850 plus $36.00 Digital Mapping Maintenance Fee
Mineral Extraction Conditional Use	$1,850 plus $36.00 Digital Mapping Maintenance Fee
Variance or Appeal to the Board of Adjustments	$950.00
Zoning Certificate under Wisconsin Farmland Preservation Act	$30.00/Each

Administrative Determination of navigability of any Lake, Pond Flowage, River or Stream	$125.00
Administrative Determination of Flood Plain Status	$125.00
Preliminary Density Study	$100.00
General Development Plan (GDP)	$600.00 plus $5.00/Acre
Review of Specific SIP	$1,100.00
Rural Planned Unit Development District	$500.00 Initial GDP $500.00 Amendment or SIP
Additional fees to correct application errors or unusual application requests will be assessed to the application based on actual cost for the administrative services	Actual Cost

SECTION IV – LIQUOR LICENSES

	Base Fee
Class B Retailer's Fermented Malt Beverage (beer)	$100.00
Class B Intoxicating Liquor	$200.00
Operator's License	$5.00
Cigarette & Tobacco Products Retail License	$5.00

SECTION V – DOG LICENSES

	Base Fee
Neutered or Spayed Dog	$22.50
Un-Neutered or Un-Spayed Dog	$33.50
Neutered or Spayed Puppy (5 months old by July 1)	$21.00
Un-Neutered or Un-Spayed Puppy (5 months old by July 1)	$29.50
Multiple Dogs (Kennel) License (includes up to 12 dogs)	$60.50
Additional Tags (for dogs over the 12 included in the Multiple Dog License)	$33.50
Delinquent Fee	$5.00

SECTION VI – DOCUMENT COPIES AND SEARCHES

	Base Fee
Hard Copies: 8 ½ x 11, 8 ½ x 14, or 11 x 17	
Per Page (black and white)	$0.19
Per Page (color)	$0.24
Hard Copies: Larger than 11 x 17	Actual Printing Cost
Electronic Copies: DVD or Flash Drive	Actual Cost of Device
Audios	Actual Cost plus Device
Postage	Actual Cost
Research Time	First $50.00 is Free, $35.00/Hour thereafter
Title Searches	$25.00/Parcel Number

Dated this 15th day of December, 2025

Attest: _____
Brenda Kahl, Clerk/Treasurer

_____
Duane Haag, Chairperson

Posted: _____

_____
David Evert, Supervisor

_____
Michael Statz, Supervisor

_____
Nichole Schwoerer, Supervisor

_____
Derek Statz, Supervisor

Agenda Item #14, Employees carrying over vacation hours into the next year

Brenda Kahl is requesting to carry over 34 hours.

Lucas Danz is requesting to carry over 40 hours.

Per policy the maximum an employee can carry over is 40 hours.

12/8/2025 **List of bills to be approved at the December 15, 2025 board meeting**

Date	Check #	Payee	Amount
11/18/2025	19955	Brenda Kahl	1,830.70
11/18/2025	19956	Lucas Danz	1,678.23
12/2/2025	19957	Brenda Kahl	1,830.70
12/2/2025	19958	Lucas Danz	1,678.23
12/2/2025	19959	Benjamin Maier - plowed snow	56.56
12/2/2025	19960	Duane Haag - plowed snow	290.90
12/2/2025	19961	Jaeger Schoenemann - plowed snow	347.18
12/15/2025	19962	Alliant Energy	241.91
12/15/2025	19963	Brenda Kahl - mileage	15.40
12/15/2025	19964	Decker Supply - no parking signs and road markers	292.30
12/15/2025	19965	Finger Publishing - election notice	27.60
12/15/2025	19966	GFC Leasing - copier leasing	178.37
12/15/2025	19967	Gordon Flesch - fee for copies printed per month	94.52
12/15/2025	19968	Government Forms and Supplies - election mailing envelopes	602.80
12/15/2025	19969	Lucas Danz - cell phone	25.00
12/15/2025	19970	Mazo Hardware - supplies	32.37
12/15/2025	19971	RHD Plumbing Inc - annual furnace maintenance	147.09
12/15/2025	19972	Scott Construction - Matz and Spring Valley asphalt	209,357.20
12/15/2025	19973	TrollBytes - December IT services	70.00
12/15/2025	19974	Weld Riley - zoning	81.25

Additional bills will be handed out at the meeting