Town of Berry Board Meeting
January 20, 2026, 7:00 p.m., at the Town Hall, 9046 State Road 19, Mazomanie, WI 53560
Agenda

1. Call to order
2. Confirmation of Compliance with Open Meetings Law
3. Approve minutes of December 15, 2025
4. Public Comments: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed. Comments are generally limited to three minutes.
5. Patrolman Report
6. Discussion/action re:
   A. (R-2025-13) Sanftleben Irrev Tr, Dean & Thankful, 8751 Spring Valley Road, rezone 1 acre from A-1EX to SFR and approval of final certified survey map
   B. (D-2025-13) Jeff & Heidi Hollenberger, Spring Valley Road, driveway permit application
7. Discussion/action re: Ordinance Amendment Related to Small Planned Unit Development
8. Discussion/action re: Resolution 2026-2, Discontinuation of a public way
9. Discussion/action re: 2026 Road Projects
10. Discussion/action re: Delmore Consulting Contract
11. Discussion/action re: Budgetary Matters
    A. Discussion/action re: Payment of bills
    B. Discussion/action re: Resolution to transfer and designate funds within the 2025 budget
12. Discussion/action re: Committee reports/Correspondence/Communications
    A. Fire Districts
    B. EMS Districts
    C. Other
13. Discussion of future agenda items
14. Adjourn

Persons requiring additional services to participate in a public meeting should contact the Town Clerk at the Town Hall, 9046 Hwy 19, Mazomanie, WI 53560. 767-4152 twnberry@chorus.net
Posted: 1/12/26 Brenda Kahl, Clerk/Treasurer

TITLE: Town of Berry Town Board Meeting Minutes
DATE: December 15, 2025
TIME: 7:00 – 7:36 p.m.
PLACE: Town Hall, 9046 State Road 19, Mazomanie, WI 53560
POSTINGS: Town Hall and Town of Berry website

I. CALL TO ORDER – ROLL CALL: The meeting was called to order at 7:00 p.m. Board members present: Duane Haag, David Evert, Michael Statz, Nichole Schwoerer and Derek Statz. Also present Clerk, Brenda Kahl and Patrolman, Lucas Danz.

II. CONFIRMATION OF COMPLIANCE WITH OPEN MEETING LAWS
The Clerk confirmed that the agenda was posted at the town hall and on the town website.

III. APPROVE MINUTES OF NOVEMBER 17, 2025
Motion M Statz/Evert to approve the minutes of November 17, 2025. Motion carried. Vote 5-0

IV. PUBLIC COMMENTS: You may address the Board on any item not on the agenda. A discussion item may be placed on a future agenda. Public comment may be heard on any agenda item either now, or at the time the agenda item is to be discussed, or at the discretion of the Town Chair at any other time the agenda item is discussed.
*Carla Wright thanked Chris Schwoerer for mentioning data centers at the Plan Commission meeting and that the Town should be proactive.
*David Lucey asked when Indian Trail was scheduled to be repaired and paved.

V. PATROLMAN REPORT
The last couple of snow events went well and used all three trucks for plowing. Freightliner is in for repairs.

VI. DISCUSSION/ACTION RE:
A. (R-2025-12) VanDenBerg Properties, 9190 State Highway 14, driveway permit application
Motion Evert/Schwoerer to approve VanDenBerg Properties' driveway permit application. Motion carried. Vote 5-0

VII. DISCUSSION ACTION RE: COMPREHENSIVE PLAN UPDATE
A. Resolution 2025-3, Adopting a Public Participation Plan for the Update of the Town of Berry Comprehensive Plan
Motion D Statz/Schwoerer to approve Resolution 2025-3, Adopting a Public Participation Plan for the Update of the Town of Berry Comprehensive Plan. Motion carried. Vote 5-0

B. Public Participation Plan
Motion Schwoerer/M Statz to approve the Public Participation Plan. Motion carried. Vote 5-0

C. Draft Public Survey
Motion Haag/M Statz to approve the Public Survey. Motion carried. Vote 4-1. In favor: Schwoerer, M Statz, D Statz and Haag. Opposed: Evert

VIII. DISCUSSION/ACTION RE: REVISING REGULATE STOPPING, STANDING OR PARKING OF VEHICLES ORDINANCE 300.15, NO PARKING SIGNS ON MATZ ROAD
Motion Haag/M Statz to Revise Ordinance 300.15, No parking signs on Matz Road. Motion carried. Vote 5-0

IX. DISCUSSION/ACTION RE: SKIDSTEER LEASE
Motion Evert/M Statz to approve leasing a tracks skidsteer with McFarlane at $4,500 per year. Motion carried. Vote 5-0

X. DISCUSSION/ACTION RE: PLOW TRUCK SPECIFICATIONS AND ESTIMATES
Discussion only. Starting to make a list and will have information in January.

XI. DISCUSSION/ACTION RE: 2026 ROAD PROJECTS
Discussion only. Will have information in January.

XII. DISCUSSION/ACTON RE: APPOINTMENT OF ELECTION INSPECTORS
Motion D Statz/Evert to appoint Robert Agee, Debra Belongea, Laurie Statz, Dixie Johnson, Florine Bayer, Lynda Ketelboeter, Kathy Bladl, M Susan Dickert, Joan Paar, Ken Felz, Tracy Lynch and Marc Winzenried as election inspectors. Motion carried. Vote 5-0

XIII. DISCUSSION/ACTION RE: REVISING ADMINISTRATIVE FEES POLICY 113.4, TO REFLECT GEC FEE SCHEDULE
Motion Haag/Evert to Revise Policy 113.4 to reflect GEC's fee schedule. Motion carried. Vote 5-0

XIV. DISCUSSION/ACTION RE: EMPLOYEES CARRYING OVER VACATION HOUR INTO THE NEXT YEAR
Motion Haag/M Statz to approve Lucas Danz carrying over 40 hours and Brenda Kahl carrying over 30 hours into 2026. Motion carried. Vote 5-0

XV. BUDGETARY MATTERS
A. Discussion/action re: Payment of bills
Motion Haag/Evert to approve the payment of bills. Motion carried. Vote 5-0. Check numbers 19955-19987

XVI. COMMITTEE REPORTS/CORRESPONDENCE/COMMUNICATIONS
*Cross Plains EMS won the WI EMS Service of the Year Award

XVII. DISCUSSION OF FUTURE AGENDA ITEMS
Revise Ordinance 300.15 to include towing of vehicles.

XVIII. ADJOURN
Motion M Statz/Schwoerer to adjourn until the next regular meeting or the call of the chair. Motion carried. Vote 5-0

Brenda Kahl, Clerk/Treasurer

Duane Haag, Chair

ZONING CHANGE APPLICATION

PERMIT #:	2025-13
Permit Fee: $	Fee Paid: ☐
Approved By:	
Approval Date:	/ /

TOWN OF BERRY • 9046 STATE ROAD 19 • MAZOMANIE, WI 53560
PHONE (608) 767-4152 • FAX (608) 767-3015 • www.townofberry.org

Items that must be submitted with your application:

- **Written Legal Description of the Proposed Zoning Boundaries**
  Legal description of the land that is proposed to be changed. The description may be a lot in a plat, Certified Survey map, or an exact metes and bounds description. A separate legal description is required for each zoning district proposed. The description shall include the area in acres or square feet.

- **Scaled Drawing of the Location of the Proposed Zoning Boundaries**
  The drawing shall include the existing and proposed zoning boundaries of the property. All existing buildings shall be shown on the drawing. The drawing shall include the area in acres or square feet.

OWNER	AGENT (Contractor, Coordinator, Other)
NAME SANFTLEBEN IRREV TR, DEAN & THANKFUL	CONTACT NAME Alysen Tierney
BUSINESS NAME or CO-OWNER'S NAME (if applicable)	BUSINESS NAME (if applicable) United Grading and Surveying
MAILING ADDRESS 8751 SPRING VALLEY RD	MAILING ADDRESS 6522 County Road C
CITY, STATE, ZIP Black Earth, WI 53515	CITY, STATE, ZIP Sun Prairie, WI 53590
DAYTIME PHONE # 608-279-4327	DAYTIME PHONE # 608-228-5027
EMAIL thankfulsanf@gmail.com	EMAIL unitedgradingandsurveying@gmail.com

LAND INFORMATION

Town: Berry Parcel Numbers Affected: 0807-164-9500-0

Section: 16 Property Address or Location: 8751 SPRING VALLEY RD, Black Earth, WI 53515

Zoning District Change (To / From / # of acres) To SFR - single family residential From A-1 (Ex)1 acre

Soils classification of area (percentages) Class I Soils: 75 % Class II Soils: 25 % Other: ____ %

Narrative: (reason for change, intended land use, size of farm, time schedule)

- ☐ Separation of buildings from farmland
- ☐ Compliance for existing structures and/or land uses
- ☑ Creation of a residential lot
- ☐ Other

Owner would like to create a 1 acre parcel so her daughter can build a house and live nearby.

I authorize that I am the owner or have permission to act on behalf of the owner of the property.

Signature: Alysen Tierney Date: 12/4/2025

TOWN OF BERRY JURISDICTION REVIEW FORM

COMPLETE THIS FORM BEFORE STARTING THE ZONING APPLICATION

If your property is subject to Dane County's jurisdiction, the Town cannot grant your zoning change without Dane County's approval. If the answer to any of the Jurisdictional Questions is "Yes", the Town cannot proceed with your application unless Dane County indicates that the County does not have jurisdiction over zoning the parcel.

Applicant/Agent/Contractor: Alysen Tierney - United Grading and Surveying Email: unitedgradingandsurveying@gmail.com

Address: 6522 County Rd C City/State/Zip: Sun Prairie, WI 53590 Phone: 608-228-5027

Parcel ID Number(s): 0807-164-9500-0

CSM or Plat Information, if any:

Proposed activity on the property: proposed 1 acre lot for house for owners daughter

Is the property enrolled in CRP or any other farm programs? ☑ No ☐ Yes

If "Yes" is checked, identify the program and file identification number(s):

JURISDICTIONAL QUESTIONS

1. Is your proposed project located within 1,000 feet of the ordinary high-water mark of a navigable lake, pond or flowage?
   ☑ No ☐ Yes
2. Is your proposed project located within 300 feet of the ordinary high-water mark of a navigable river, stream or creek?
   ☐ No ☑ Yes
3. Is your proposed project located within a floodplain? ☑ No ☐ Yes
4. Is your proposed project located within a wetland? ☑ No ☐ Yes
5. Will your project involve disturbing more than 4,000 square feet of land by excavating, grading or filling?
   ☑ No ☐ Yes (If Yes, you may need a Dane County erosion control and/or stormwater permit)
6. Do the maps showing wetlands, floodplains and shorelands at https://dcimapapps.countyofdane.com/lwrviewer/ indicate that there are any floodplain, wetland or shoreland areas on your property or an adjacent parcel?
   ☐ No ☑ Yes

STATEMENT OF APPLICANT

The answers above were made after reviewing the facts pertaining to my property. I am aware that if my proposed project is located within a floodplain, shoreland or wetland area, the project must be reviewed by Dane County. Any approvals obtained in error will be void, and all expenses incurred in seeking those approvals will be lost.

Dated: 12/4/2025 By: Alysen Tierney

If the answer to any jurisdictional question is "Yes," the applicant must submit this request to the Dane County Department of Planning and Development for a determination of whether the project is subject to Dane County Jurisdiction.

DETERMINATION BY DANE COUNTY

The undersigned, acting by authority of Dane County, indicates that the parcel identified in this Jurisdictional Review Form is not subject to shoreland, floodplain or wetland zoning regulations of Dane County.

Dated: 12/4/2025 By: Hans Hilbert

General Engineering Company
P.O. Box 340
916 Silver Lake Drive
Portage, WI 53901

608-742-2169 (Office)
608-742-2592 (Fax)
gec@generalengineering.net
www.generalengineering.net

Engineers • Consultants • Inspectors

ZONING ADMINISTRATOR REVIEW REPORT

TO: Town of Berry Plan Commission, Town Board, Town Clerk/Treasurer

FROM: Mitchell Bortz, Assistant Town of Berry Zoning Administrator

DATE: (for) January 5, 2026 Plan Commission Meeting

SUBJECT: Zoning Change/CSM for Sanftleben
Tax Parcel 0807-164-9500-0

GEC NO.: 2-0125-36P

Background Information

Applicant: Sanftleben Irrevocable Trust, Dean & Thankful
8751 Big Spring Valley Road
Black Earth, WI 53515

Agent or Surveyor: United Grading and Surveying
6522 County Road C
Sun Prairie, WI 53590

Location: 8751 Big Spring Valley Road
In part of the SE ¼ of the SE ¼ of Section 16, all in T8N, R7E, Town of Berry, Dane County, WI.

Request: Zoning Change/CSM Approval

Existing Zoning:			
	Tax Parcel 0807-164-9500-0	A-1 (EX)	39.7450 Acres
		Total	39.7450 Acres

Existing Land Use: Tax parcel 0807-164-9500-0 has a principal structure that connects to Big Spring Valley Road via a long driveway. There appear to be three accessory structures located on the property as well. There are steep slopes in several areas of the property that indicate slopes greater than 20% primarily located in the center of the parcel and the southeastern portion of the property. This parcel has an intermittent stream that runs through the property. Depending on the location of the proposed home, there may be shoreland zoning requirements. There are no wetlands or DNR wetland indicators on the property.

Adjacent Land Uses: North: Big Spring Valley Road
West: Agricultural
East: Pine Road
South: Agricultural, Residential

Proposal

Zoning Change:			
	Proposed CSM Lot 1	SFR	1.00 Acres
	Remnant Parcel	EA	38.7450 Acres
		Total	39.7450 Acres

Applicant submitted information for a zoning change of Tax Parcel 0807-164-9500-0 from zoning A-1 (EX) Exclusive Agricultural Zoning District to Proposed CSM Lot 1 to SFR Single Family Residential District in the newer zoning ordinance. The Legal Description states the original parcel is to keep A-1 (EX) Zoning Designation. GEC recommends rezoning the remnant parcel to EA Exclusive Agricultural District in the newer zoning ordinance. The purpose of the proposal is for the creation of a residential lot. A recorded CSM will follow the rezone to solidify the boundary of the rezoned areas.

Submittals/Attachments

1. Zoning Change Application, received December 9, 2025.
2. Jurisdictional Review Form, received December 9, 2025.
3. Preliminary CSM from United Grading and Surveying, received December 9, 2025.

GEC reviewed the attachments and the information submitted by the applicant/agent and has the following comments outlined below:

Comprehensive Plan

The planned land use for this parcel is Agricultural and Rural Lands Preservation Area and has Soils with Building Limitations. I'll always defer to the Town on the history of a property meeting the density requirements and the Agricultural and Rural Lands Preservation Area policy in the Town's Comp Plan. It does not appear there is extraterritorial review by another municipality.

Town Ordinances

1. **General**
   The map provided does not provide the location of the footprint of the future home on the proposed CSM Lot 1. When applying for the land use permit, required setbacks will need to be verified. There are no steep slopes near the location of the area of proposed CSM Lot 1. Depending on the location of the proposed home, there may be shoreland zoning requirements that require a permit from Dane County. For the remnant parcel, the existing accessory building/ barn indicated on the CSM will comply with the setback requirements of the EA Exclusive Agricultural zoning district.
2. **Driveway Permit**
   Prior to issuance of a land use permit for a new house on the proposed lot, the applicant will need approval of a new driveway from the Town of Berry.
3. **Well & Septic**
   Prior to issuance of a land use permit for any proposed house on Lot 1, the applicant will need approval of a septic system from Dane County Public Health.
4. **Preliminary CSM**
   Preliminary CSM appears to meet the Town's land division ordinance.
5. **General – Farmland Preservation**
   By rezoning out of Exclusive Ag, the property owner will no longer be eligible for Farmland Preservation credits on Proposed CSM Lot 1.
6. **Driveway Access – Easement Agreement**
   The property owners will need to establish an access easement agreement as this lot will be accessed from the existing driveway along Big Spring Valley Road. Proposed CSM Lot 1 will have frontage along Big Spring Valley Road.

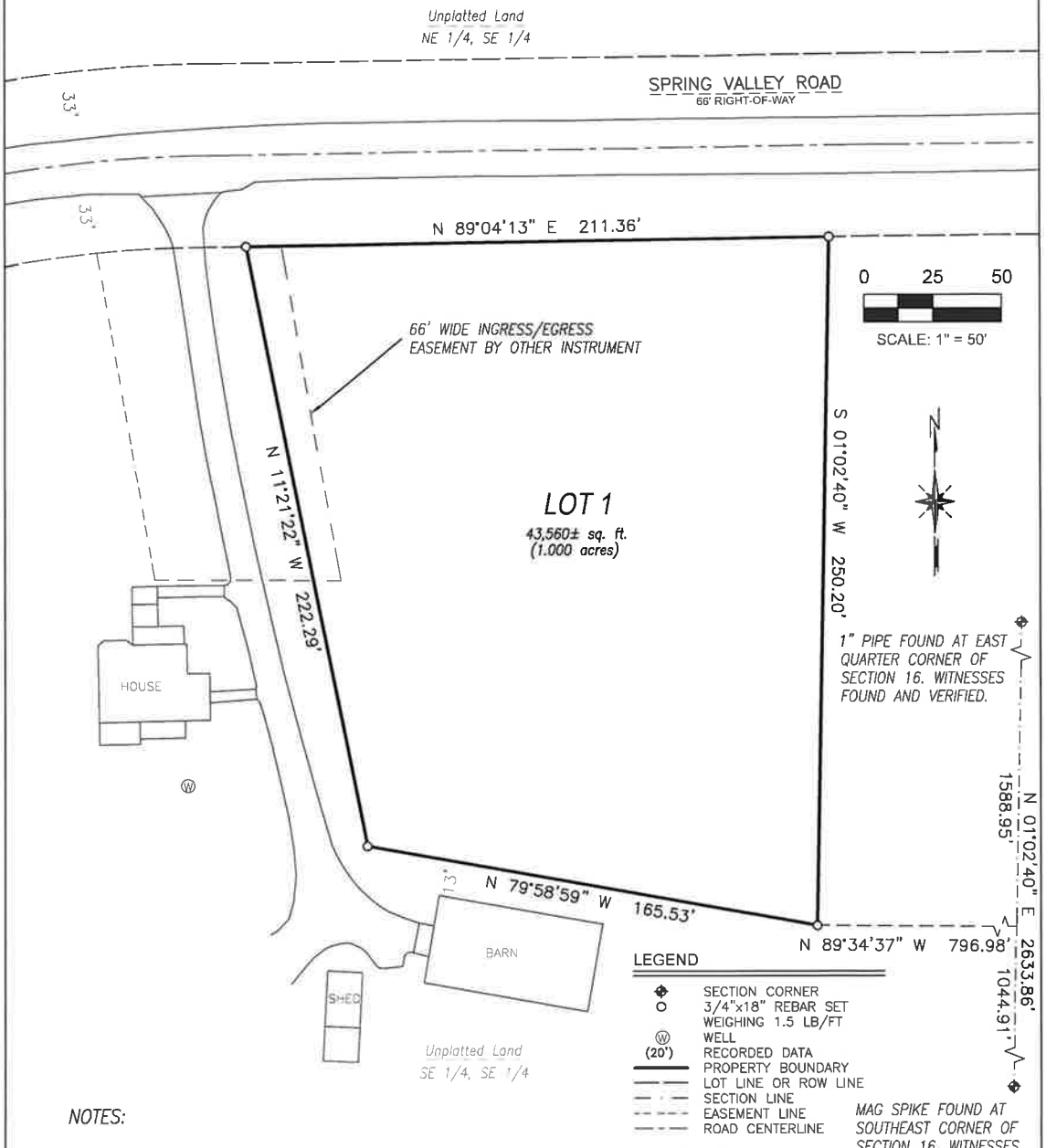
Recommendation

GEC recommends that the Plan Commission conditionally approve the proposed zoning change of Tax Parcel 0807-164-9500-0 from zoning A-1 (EX) Exclusive Agricultural Zoning District to Proposed CSM Lot 1 to SFR Single Family Residential District in the newer zoning ordinance, contingent on the following:

1. Town Board discuss any concerns with above comments.
2. Any comments or conditions from the Town Attorney shall be addressed.
3. The applicant shall provide a copy of the recorded certified survey map to the Clerk within ten (10) days after the certified survey map is recorded.

DANE COUNTY CERTIFIED SURVEY MAP NUMBER _____

Part of the Southeast 1/4 of the Southeast 1/4, Section 16
Township 08 North, Range 07 East, Town of Berry, Dane County, Wisconsin.



NOTES:

1. BEARINGS ARE REFERENCED TO THE DANE COUNTY COORDINATE SYSTEM NAD83 (2011) PER WISCORS. THE EAST LINE OF THE NE 1/4 ASSUMES TO BEAR N 01°02'40" E. DISTANCES IN US SURVEY FEET.
2. THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT FOR THE SUBJECT OR ADJOINERS AND IS THEREFORE SUBJECT TO ANY AND ALL EASEMENTS, AGREEMENTS, RESTRICTIONS AND STATEMENTS RECORDED AND UNRECORDED.
2. WETLANDS OR FLOODPLAIN IF PRESENT HAVE NOT BEEN DELINEATED.

Date of Fieldwork: April 16, 2025

Prepared for:
Heidi Hollenburger
7231 Linsley Lanes
Sauk City, WI 53583

UNITED GRADING AND SURVEYING, LLC

6522 County Road C
Sun Prairie, WI 53590
(608) 228-5027

ALYSEN TIERNEY, PLS

Received for record this _____day of _____, 2025 at _____M. and recorded in volume _____ of Certified Survey Maps on pages _____.

_____ Sheet 1 of 2
Kristi Chlebowski, Register of Deeds

CSM number _____, Vol_____, Page _____

Document number _____

DANE COUNTY CERTIFIED SURVEY MAP NUMBER _____

Part of the Southeast 1/4 of the Southeast 1/4 Section 16,
Township 08 North, Range 07 East, Town of Berry, Dane County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, ALYSEN J. TIERNEY, Professional Land Surveyor, do hereby certify that by the order of Heidi Hollenburger, I have surveyed, monumented, divided and mapped part of the SE 1/4 of the SE 1/4, Section 16, Township 08 North, Range 07 East, Town of Berry, Dane County, Wisconsin, more fully described as follows:

Commencing at the Southeast corner of Section 16, thence northerly along the East line of the SE 1/4 of the SE 1/4 of Section 16, N 01°02'40" E 1,044.91 feet; thence N 89°34'37" W, 796.98 feet to the Point of Beginning; thence N 79°58'59" W 165.53 feet; thence N 11°21'22" W, 222.29 feet, to the Right-of-Way of Spring Valley Road; thence easterly along said Right-of-Way, N 89°04'13" E, 211.36 feet; thence S 01°02'40" W, 250.20 feet to the Point of Beginning. Containing 43,560 square feet or 1.000 acres more or less. Being subject to servitudes and easements of record, if any.

I DO FURTHER CERTIFY that this is a true and correct representation of the boundaries of the land surveyed and that I fully complied with the Provisions of Chapter 236.34 of the Wisconsin State Statues and the Wisconsin Administrative Code A-E 7 in surveying, mapping, and dividing the same to the best of my knowledge and belief.

_____
Alysen J. Tierney, PLS No. S-2962
Dated: December 8, 2025

OWNER'S CERTIFICATE

As owner, Thankful Sanftleben, hereby certifies that I have caused the land described on this Certified Survey Map to be surveyed, divided, and mapped as shown on this Certified Survey Map. I also certify that this Certified Survey Map is required to be submitted to the Town of Berry for approval.

_____
Thankful Sanftleben

STATE OF WISCONSIN)
Dane County)ss
Personally came before me this _____ day of _____, 2026, the above-named Thankful Sanftleben, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____ *My commission expires on* _____
Notary Public, State of Wisconsin

_____
Printed Name

TOWN OF BERRY APPROVAL CERTIFICATE

This certified survey, including any road dedication shown thereon, has been duly filed with and approved by the Town Board of the Town of Berry, Dane County, Wisconsin.

_____ _____
Brenda Kahl, Clerk *Dated*
Town of Berry

UNITED GRADING AND SURVEYING, LLC

6522 County Road C
Sun Prairie, WI 53590
(608) 228-5027

ALYSEN TIERNEY, PLS

2025 - 13

Town of Berry

www.townofberry.org

9046 State Road 19, Mazomanie, WI 53560, 608-767-4152, twnberry@chorus.net

DRIVEWAY CONSTRUCTION PERMIT APPLICATION

Applicant: Name: Jeff & Heidi Hollenberger

Street Address: 7231 Linsley lane

City, State, Zip: Sauk City WI 53583

Phone Number: (608)219-5936 Email: heidi.hollenberger@gmail.com OR hsanftleben@gahec.com

Specific Site Location / Nearby Roads: 8751 Spring Valley Rd.

Parcel #: 0807-164-9500-0

My signature below indicates that:

I have received a copy of the Driveway, Field Road and Right-of-Way Ordinance 301.1 and the Applications Guide, and that

I have attached the information as requested for a driveway permit, and that

I agree to construct the driveway in accordance with the Driveway, Field Road and Right-of-Way Ordinance and to follow any additional requirements as approved by the Town Board, and that

I have paid the application fee of $400.00 to the Town Clerk/Treasurer, and that

I hereby give permission to the Town Board and/or their representative which could be the Plan Commission or other inspector authorized by the Town Board to enter the property in order to evaluate the site of the proposed driveway and to verify compliance with and/or to enforce the Driveway, Field Road and Right-of-Way Ordinance.

Applicant Signature: Heidi Hollenberger Date: 12/29/2025

Board decision: Approve_____ Deny_____ Date_____/_____/_____

Culvert required in right-of-way Yes_____ No_____ Size_____

Engineering Plan required? Yes_____ No_____

Additional Requirements? Yes_____ if yes see attached requirements No_____

Driveway construction must begin by Date _____/_____/_____

Driveway Permit expiration Date _____/_____/_____

Permit issued by: Chair Signature_____ Date_____/_____/_____

Permit issued by: Clerk Signature_____ Date_____/_____/_____

Permit is not valid unless signed by the Applicant, Town Chair and Town Clerk

Final inspection approval by: Chair Signature_____ Date_____/_____/_____

DANE COUNTY CERTIFIED SURVEY MAP NUMBER _____

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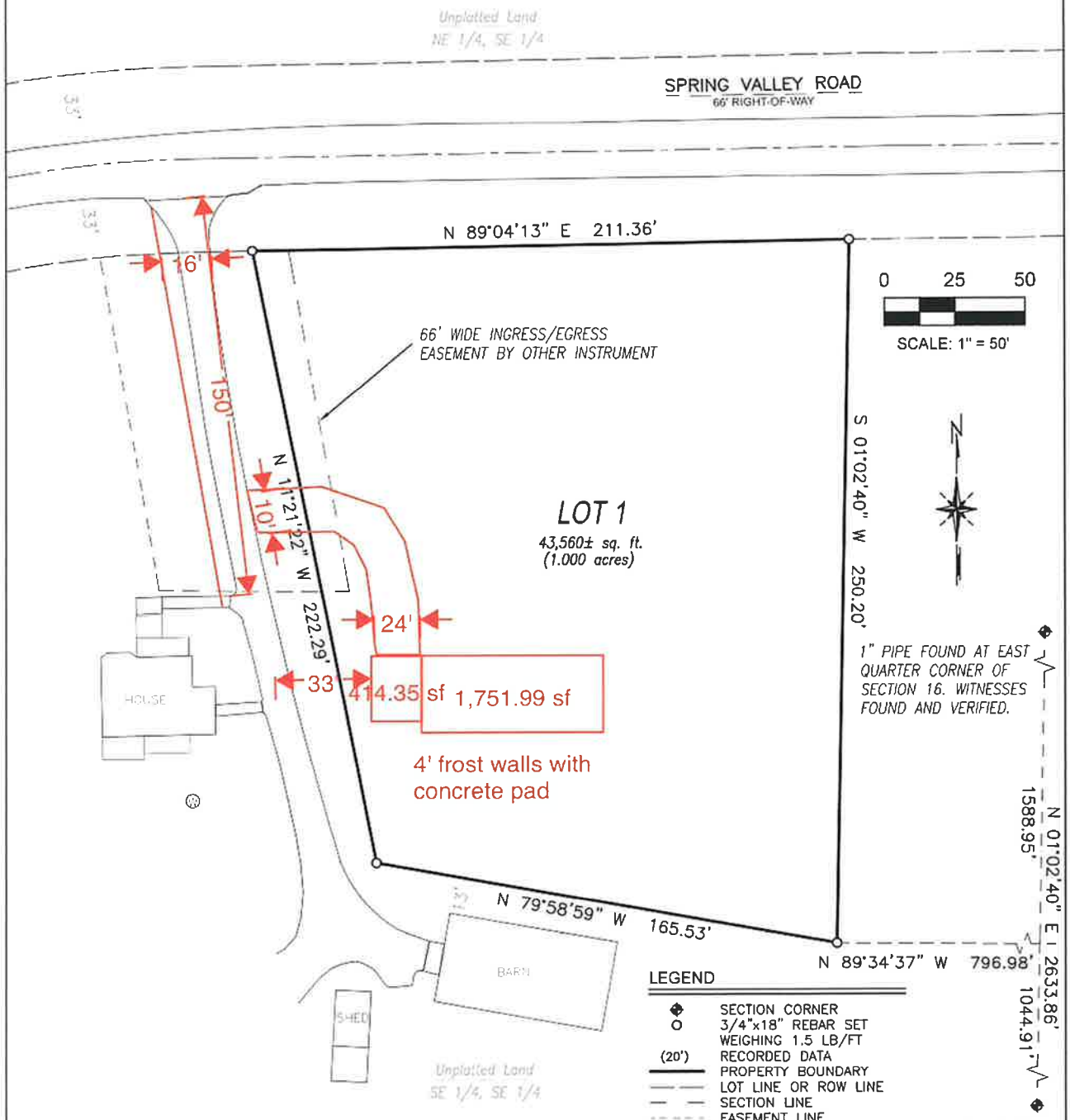
Township 08 North, Range 07 East, Town of Berry, Dane County, Wisconsin.



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2. WETLANDS OR FLOODPLAIN IF PRESENT HAVE NOT BEEN DELINEATED.

Date of Fieldwork: April 16, 2025

Prepared for:
Heidi Hollenburger
7231 Linsley Lanes
Sauk City, WI 53583

UNITED GRADING AND SURVEYING, LLC
6522 County Road C
Sun Prairie, WI 53590
(608) 228-5027
ALYSEN TIERNEY, PLS

Received for record this _____day of _____, 2025 at _____M. and recorded in volume _____ of Certified Survey Maps on pages _____.

_____ Sheet 1 of 2
Kristi Chlebowski, Register of Deeds

CSM number _____, Vol _____, Page _____

Document number _____

Ordinance Amendment Related to Small Planned Unit Development

Article One. Section 1.057 of the Town of Berry Zoning Ordinance is hereby amended as follows:

1.057 (1) (b) Size. PUD's must be at least five acres in size if the parcel is to be used for a traditional planned unit development. A parcel of two to five acres may be zoned for planned unit development as a "Small PUD" to allow for mixed use development of a parcel.

1.057 (3) (g) Small PUDs. If a parcel of two to five acres is proposed for Planned Unit Development zoning to facilitate mixed use development, the requirement of a general development plan shall be waived. In lieu of a general development plan, a small PUD shall be consistent with the Town Comprehensive Plan.

1.057 (4)(f) If a parcel of land of two to five acres in area is proposed as a Small PUD, the requirements in this section for submission of a plat are waived.

Adopted this 20th day of January, 2026

TOWN BOARD OF THE TOWN OF BERRY

_____ Duane Haag, Chairperson

_____ David Evert, Supervisor

_____ Michael Statz, Supervisor

_____ Nichole Schwoerer, Supervisor

_____ Derek Statz, Supervisor

CERTIFICATION

I, the Town Clerk of the Town of Berry, do hereby certify that the above Ordinance Amendment was adopted by majority vote of the members of the Town Board of Supervisors at a duly-noticed meeting thereof.

_____ Brenda Kahl, Clerk/Treasurer

Posted: _____

Agenda Item #8, Resolution 2026-2, Discontinuation of a public way

The Town is currently looking into the process to discontinue a highway that was never constructed. This unconstructed road was found when the parcel owned by Juliann Fick applied for a zoning change. The red line on the top of the attached map is the area that will be discontinued. Once we have the wording for the resolution, the Town will proceed with the process.

Road Vacation description

Section 24, T8N, R7E
Town of Berry, Dane County, Wisconsin

A road lying in the NW ¼ of the NW ¼ of Section 24, T8N, R7E, Town of Berry, Dane County, Wisconsin being more fully described as follows:

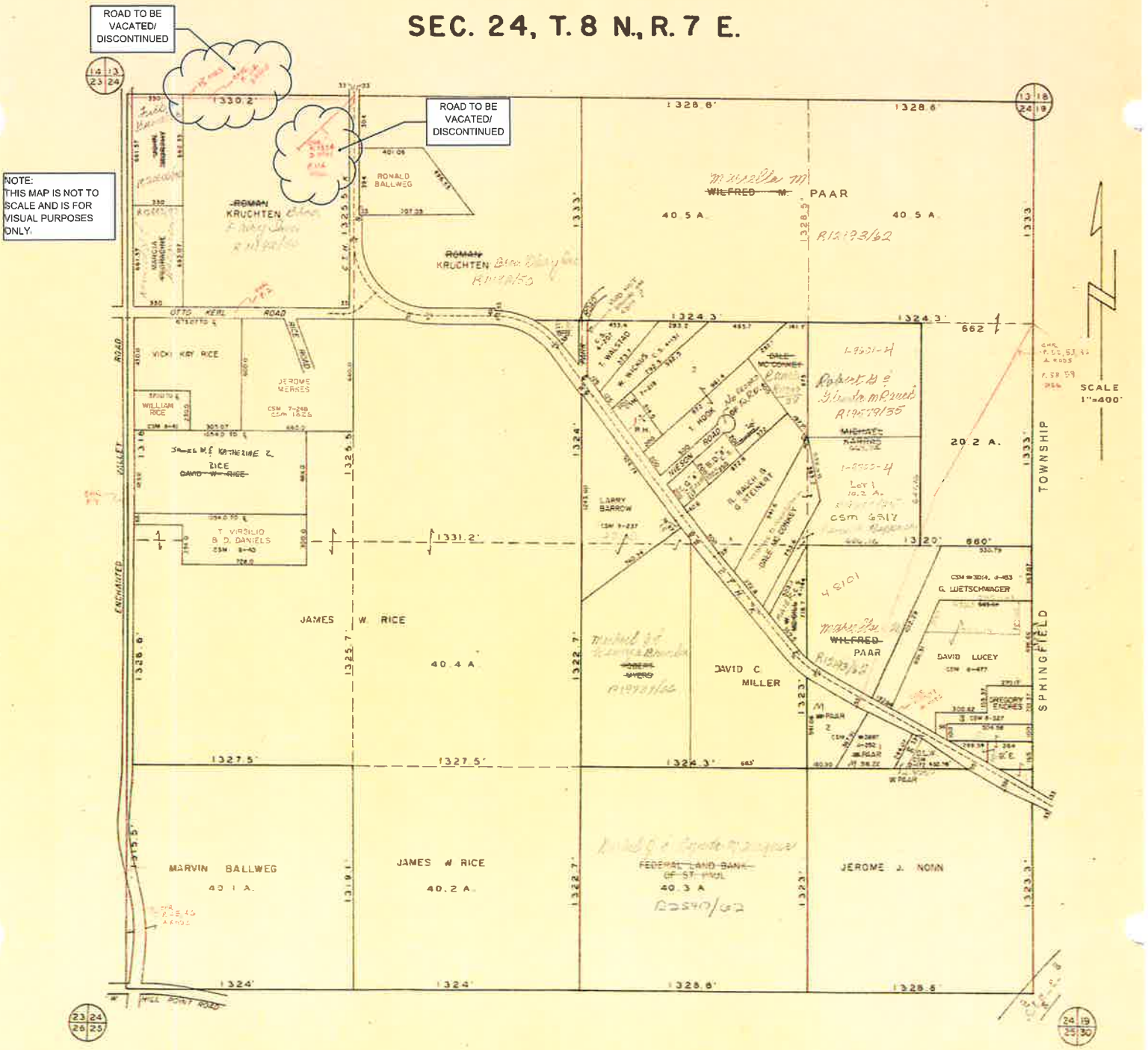
The centerline of a 3 Rod road (49.5 feet) as shown on historical Dane County Highway Registry maps and described in Dane County Highway Registry page 114, (both located in the Dane County Surveyors Office, Note: Highway order description is partially illegible) beginning 1 ½ Rods (24.75 feet) south of the NW corner of said Section 24; thence East parallel to the North line of said NW ¼ of Section 24 to the intersection of County Highway K westerly right of way and the point of termination.

Also, the centerline of a 3 Rod road (49.5 feet) as shown on historical Dane County Highway Registry maps and described in Dane County Highway Registry page 114, 73 & 74, (both located in the Dane County Surveyors Office, Note: Highway order description is partially illegible.) beginning at or near the NE corner of the NW ¼ of the NW ¼; thence running in a southwesterly direction approximately to its point of termination.

The above described road right-of-way is not constructed and is to be discontinued in its entirety.

TOWNSHIP OF BERRY

SEC. 24, T. 8 N., R. 7 E.



Agenda Item #9, 2026 Road Projects

Lucas will have information at the board meeting

Agenda Item #10, Delmore Consulting Contract

Attached is the annual invoice from Delmore for $6,000

Delmore assists with bidding notices, PASER ratings and annual planning projects

There is $10,000 in the consulting firm budget line

INVOICE

Delmore Consulting LLC
P O BOX 736
Wisconsin Dells, WI 53965

info@delmoreconsulting.com
+1 (608) 844-9820

Delmore Consulting
Comprehensive Road Management Services

Bill to
Town of Berry Dane County

Ship to
Town of Berry Dane County

Invoice details
Invoice no.: 2945
Invoice date: 01/02/2026
Due date: 02/01/2026

#	Product or service	Description	Amount
1.	**2026 Annual Road Service Program**		$6,000.00

Total **$6,000.00**

Please mail check to
P O Box 736
Wisconsin Dells WI 53965

1/12/2026		List of bills to be approved at the January 20, 2026 board meeting	
Date	**Check #**	**Payee**	**Amount**
12/16/2025	19988	Brenda Kahl	1,830.70
12/16/2025	19989	Duane Haag - plowed snow	298.97
12/16/2025	19990	Jaeger Schoenemann - plowed snow	281.90
12/16/2025	19991	Lucas Danz	1,678.23
12/30/2025	19992	Brenda Kahl	1,830.70
12/30/2025	19993	Lucas Danz	1,678.23
1/12/2026	19994	Dane County Treasurer - January tax settlement	410,149.15
1/12/2026	19995	Madison Area Technical College - January tax settlement	87,278.22
1/12/2026	19996	Middleton-Cross Plains School Dist - January tax settlement	580,460.05
1/12/2026	19997	Sauk Prairie School Dist - January tax settlement	8,648.29
1/12/2026	19998	Wisconsin Heights School Dist - January tax settlement	722,691.77
1/13/2026	19999	Brenda Kahl	1,914.22
1/13/2026	20000	Duane Haag - plowed snow	153.53
1/13/2026	20001	Jaeger Schoenemann - plowed snow	557.11
1/13/2026	20002	Lucas Danz	1,850.46
1/20/2026	20003	Accurate Appraisal - contract	1,200.00
1/20/2026	20004	Alliant Energy	377.66
1/20/2026	20005	Auto Value - diesel exhaust fluid	31.63
1/20/2026	20006	Black Earth Joint Fire District - 1 of 4 payments	6,358.44
1/20/2026	20007	Brenda Kahl - mileage	77.70
1/20/2026	20008	Burke Truck - Freightliner repairs	1,810.20
1/20/2026	20009	Capital Area Regional Planning Commission - zoning mapping	459.73
1/20/2026	20010	Capital Security - annual security system monitoring	348.00
1/20/2026	20011	Cross Plains Area EMS - payment 2 of 2	24,520.58
1/20/2026	20012	Derek Statz - base pay and meetings	600.27
1/20/2026	20013	Double D Services - Ford wing part	214.27
1/20/2026	20014	Duane Haag - base pay, meetings and mileage	1,502.90
1/20/2026	20015	General Engineering - zoning and building permits	9,605.99
1/20/2026	20016	GFC Leasing - copier leasing	178.37
1/20/2026	20017	Gordon Flesch - fee for copies printed per month	74.94
1/20/2026	20018	Hennessey Implement - def bulk	96.25
1/20/2026	20019	Joe Kruchten - Plan Commission meetings	83.11
1/20/2026	20020	Lake Ridge Bank - postage, supplies, wmca dues, etc	200.98
1/20/2026	20021	Lucas Danz - cell phone and annual trailer rent	275.00
1/20/2026	20022	Matco Tools - wrench sets	625.00
1/20/2026	20023	Mazo Hardware - supplies	84.58
1/20/2026	20024	Michael Statz - base pay and meetings	600.27
1/20/2026	20025	MSA Professional Services - Whippoorwill Road	12,359.02
1/20/2026	20026	Nichole Schwoerer - base pay and meetings	600.27
1/20/2026	20027	Northwest Dane Senior Services - annual donation	6,000.00
1/20/2026	20028	Pellitteri Waste Systems - solid waste and recycling	11,752.10
1/20/2026	20029	Sloan Implement Company - supplies	111.80
1/20/2026	20030	Soils & Engineering Services - Whippoorwill Road borings	3,617.00
1/20/2026	20031	TDS Telecom - phone and internet	208.00
1/20/2026	20032	Town of Berry - septic fee maintenance on property tax bill	12.00
1/20/2026	20033	Travis Richards - Plan Commission meetings	83.11
1/20/2026	20034	TrollBytes - December IT services	70.00
1/20/2026	20035	US Cellular - chair cell phone	53.71
1/20/2026	20036	Wingra Stone Company - screenings	586.95
1/20/2026	20037	WI Dept of Revenue - fee for assessing manufacturing property	36.17

1/20/2026	20038	Dane County Treasurer - settle December dog tag licenses	1,186.50

Additional bills will be handed out at the meeting

TOWN OF BERRY

RESOLUTION 2026-1

TITLE: Transfer and Designate Funds Within the 2025 Budget

WHEREAS, at the January 20, 2026 Town Board meeting Resolution 2026-1 was approved and adopted by a two-thirds majority vote of the entire membership of the Town Board.

THEREFORE BE IT RESOLVED, by the Town Board of the Town of Berry as follows:

To transfer $68,500 into a Highway Capital Equipment Fund

Adopted this 20th day of January, 2026

Attest:_____
Brenda Kahl, Clerk/Treasurer

_____
Duane Haag, Chair

Posted_____

_____
David Evert, Supervisor

_____
Michael Statz, Supervisor

_____
Nichole Schwoerer, Supervisor

_____
Derek Statz, Supervisor